



CITY COMMISSION MEETING AGENDA

CITY COMMISSION

DAYTON, OHIO

JUNE 1, 2016

6:00 P.M.

I. AGENDA SCHEDULE

Please register to speak on items 9, 11 and 13 with the Clerk of the Commission.

(Sign-up sheets at entrance of Commission Chambers.)

1. Call Meeting to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
6. Communications and Petitions Distribution (if any)
7. Special Awards/Recognition
8. Discussion of City Manager's Recommendations (See Section II)
9. Citizen Comments on City Manager's Recommendations
10. City Commission Action on City Manager's Recommendations
11. Public Hearing: N/A
12. Discussion Item: N/A
13. Comments by Citizens - Please register to speak with the Clerk of Commission -
(Non - Calendar items) sign-up sheets at entrance of Commission Chambers
14. Comments by City Manager
15. Comments by City Commission
16. Work Session: **Finance Briefing - (B. LaBrier)**
City Manager's Large Conference Room
17. Miscellaneous (See Section VI)

II. CITY MANAGER RECOMMENDATIONS (Item #8 above)

The following recommendations are offered for City Commission approval.

A. Purchase Orders, Price Agreements and Contracts:

(All contracts are valid until delivery is complete or through December 31st of the current year).

1. Purchase Order:

CENTRAL SERVICES

- | | |
|---|-------------|
| A1. Sherwin Williams Company (paint and related supplies as needed
through 12-31-16) | \$10,000.00 |
| (and for the period of 01-01-17 through 12-31-18) | 30,000.00 |

1. (Cont'd):

A2. Sherwin Williams Company (paint and related supplies as needed through 12-31-16)	\$8,000.00
(and for the period of 01-01-17 through 12-31-18)	30,000.00
A3. Integration Partners (Avaya network gear maintenance as needed through 05-21-17)	63,875.68
(and for the period of 05-22-17 through 12-31-18)	131,000.00

POLICE

B1. Victory Police Motorcycles LLC (two 2016 victory brand police motorcycles)	64,339.20
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WATER

C1. NCH Corporation Certified Laboratories Division (80W90 gear lubricant as needed through 12-31-16)	15,000.00
C2. Patrick Engineering, Inc. dba Patrick Enterprises (four GE brand motor managers)	10,767.14
C3. The Cary Company (grease cans and labels)	13,695.75
-Depts. of Central Services, Police and Water.	

Total: \$376,677.77

C. Revenue to the City:

2. Central Collection Agency (CCA) – Division of Taxation, City of Cleveland.	
– Lease Agreement – for the One Stop Center lease agreement – Dept. of Central Services/Facilities Management	
	2017: \$25,157.04
	2018: \$26,414.88
	Total: \$51,571.92
	(Revenue to the City)

IV. LEGISLATION:

Emergency Resolution – First and Second Reading:

3. **No. 6193-16** Authorizing the Submission and Acceptance of a Grant Award from the Department of Housing and Urban Development up to the Amount of Fifteen Thousand Dollars and Zero Cents (\$15,000.00) on Behalf of the City of Dayton and Declaring an Emergency.

VI. MISCELLANEOUS:

ORDINANCE NO. 31496-16

RESOLUTION NO. 6194-16

IMPROVEMENT RESOLUTION NO. 3598-16

INFORMAL RESOLUTION NO. 921-16

1.

**CITY OF DAYTON
CITY MANAGER'S REPORT**

TO: City Manager

Date June 1, 2016

FROM: Central Services / Purchasing
Department/Division

Code _____

(CHECK ONE)

Amount \$ 376,677.77

- Purchase Order Lease Agreement
 Price Agreement Estimate of Cost
 Award of Contract Payment of Voucher
 Other _____

Supplier/Vendor/Company/Individual:

NAME See Below

ADDRESS _____

Justification and description of purchase, contract or payment:

CENTRAL SERVICES – FACILITIES MANAGEMENT

(A1) P1600415 – SHERWIN WILLIAMS COMPANY, DAYTON, OH

- Paint and related supplies, as needed through 12/31/2016.
- These goods are required to maintain and enhance City facilities.
- Ten possible bidders were solicited and two bids were received. This order establishes a price agreement with firm pricing through 3/31/2019.
- Sherwin Williams Co. qualifies as a Dayton local entity.
- This amendment increases the originally authorized amount of \$4,000.00 by \$10,000.00 for a total not to exceed \$14,000.00 and therefore requires City Commission approval.
- The Department of Central Services recommends acceptance of the low bid(s). Multiple awards are recommended to ensure ongoing competition and supply availability.
- Initial encumbrance authority: \$10,000.00
- Authority to cover additional needs in the following periods:
 - 1/1/17 – 12/31/17 \$15,000.00
 - 1/1/18 – 12/31/18 \$15,000.00

Approved Affirmative Action Program on File Yes

No NA

Approved by City Commission

Clerk

Date

Division

Department

James J. Clements

City Manager

CENTRAL SERVICES – FACILITIES MANAGEMENT (CONTINUED)

(A2) P1600545 – SHERWIN WILLIAMS COMPANY, DAYTON, OH

- Paint and related supplies, as needed through 12/31/2016.
- These goods are required to maintain and enhance City facilities.
- Ten possible bidders were solicited and two bids were received. This order establishes a price agreement with firm pricing through 3/31/2019.
- Sherwin Williams Co. qualifies as a Dayton local entity.
- This amendment increases the originally authorized amount of \$3,000.00 by \$8,000.00 for a total not to exceed \$11,000.00 and therefore requires City Commission approval.
- The Department of Central Services recommends acceptance of the low bid(s). Multiple awards are recommended to ensure ongoing competition and supply availability.
- Initial encumbrance authority: \$ 8,000.00
- Authority to cover additional needs in the following periods:
 - 1/1/17 – 12/31/17 \$15,000.00
 - 1/1/18 – 12/31/18 \$15,000.00

CENTRAL SERVICES – INFORMATION TECHNOLOGY

(A3) P1600946 – INTEGRATION PARTNERS, LEXINGTON, MA

- Avaya network gear maintenance, as needed through 5/21/17.
- These services are required to maintain enterprise network equipment and systems.
- Integration Partners is recommended to ensure continuity and quality of operations as it installed and configured existing network equipment and because it is contracted to perform other related project work.
- The Departments of Central Services and Water recommends approval of this order.
- Initial encumbrance authority: \$ 63,875.68
- Authority to cover additional needs in the following periods:
 - 05/22/17 –12/31/17 \$65,000.00
 - 01/01/18 –12/31/18 \$66,000.00

POLICE

(B1) P1600942 – VICTORY POLICE MOTORCYCLES LLC, TUSCON, AZ

- Two (2) 2016 Victory brand police motorcycles.
- These goods are required for the Department of Police's daily patrol operations and special escort events and will replace units #595 and #597, which will be disposed of in the best interest of the City of Dayton.
- Victory Police Motorcycles LLC is the original equipment manufacturer (OEM) and sole source, therefore this purchase was negotiated.
- The Department of Police recommends approval of this order.
- Authority: \$64,339.20

WATER – WATER RECLAMATION

(C1) P1600940 – NCH CORPORATION CERTIFIED LABORATORIES DIVISION, IRVING, TX

- 80W90 gear lubricant, as needed through 12/31/2016.
- These goods are required to support the daily operations of the Division of Water Reclamation.
- Twelve possible bidders were solicited and five bids were received. This order establishes a firm price agreement through 12/31/2016.
- The Department of Water recommends approval of the best value bid.
- Authority: \$ 15,000.00

WATER – WATER SUPPLY AND TREATMENT

(C2) P1600945– PATRICK ENGINEERING, INC. dba PATRICK ENTERPRISES, VANDALIA, OH

- Four (4) GE brand motor managers.
- These goods are required to replace units that are worn beyond economical repair.
- Patrick Engineering, Inc. dba Patrick Enterprises is recommended as the sole regional distributor for this type of GE brand equipment, therefore this purchase was negotiated.
- The Department of Water recommends approval of this order.
- Authority: \$10,767.14

WATER – WATER UTILITY FIELD OPERATIONS

(C3) P1600939 – THE CARY COMPANY, ADDISON, IL

- Grease cans and labels.
- These goods are required to support the Division of Water Utility Field Operations' Grease Reduction Program.
- Six possible bidders were solicited and two bids were received.
- The Department of Water recommends acceptance of the low bid.
- Authority: \$13,695.75

The aforementioned departments recommend approval of these orders.

CITY OF DAYTON, OHIO - PURCHASING DIVISION - BID TABULATION

For: Grease Cans

Dept./Div.: Water/Water Administration

Quotes

Requisition No.:

No.: BIDDER NAME & STREET ADDRESS: CITY: STATE & ZIP: Recommended for Award				1 EBK CONTAINERS		2 THE CARY COMPANY ADDISON IL, 60101 X	
QUALIFIES FOR CERTIFIED PREFERENCE?		NO		NO		NO	
LOCAL / CERTIFIED PREFERENCE A FACTOR IN AWARD?		NO		NO		NO	
Item No	ITEM DESCRIPTION	QTY	U/M	UNIT		UNIT	
<u>PLEASE READ ALL BID/PROPOSAL RESPONSES TO ENSURE THAT ALL INFORMATION RECEIVED FROM VENDOR IS REVIEWED AND USED IN EVALUATION PROCESS</u>							
5 LB. SLIP COVER TIN CANS AND LABELS							
1	5 Lb. Slip Cover Can	10368	Ea.	\$1.32	\$13,685.76	\$0.949	\$9,839.232
2	Labels	10368	Ea.	Included	Included	\$0.14	\$1,451.52
3	Additional labels	132	Ea.	Not Rquired	Not Required	\$0.14	\$18.480
4	Application of Labels	10368	Ea.	Included	Included	\$0.16	\$1,658.88
5	Shipping	1	Ea.		\$1,186.71		\$727.64
	Total				\$14,872.47	•	\$13,695.75
TERMS: F.O.B.: DELIVERY:				NET 30 DESTINATION 6-7 WEEKS		NET 30 DESTINATION	

• = lowest bid X = vendor selected for award

THE FOLLOWING VENDORS WERE SOLICITED BUT DID NOT BID:

1. SKS Bottle & Packaging
2. Best Conatiners
3. Baytec Containers
4. Yankee Containers

CITY OF DAYTON
CITY MANAGER'S REPORT

2.

TO: City Manager
FROM: Central Services/Facilities Management
Department/Division

Date June 1, 2016
Code 10000-5540-29411-54
Fund Title General Fund
Amount \$ 2017: \$25,157.04
2018: \$26,414.88
Total: \$51,571.92 Revenue to City

(CHECK ONE)

- Purchase Order
- Price Agreement
- Award of Contract
- Other Renewal of Lease Agreement
- Lease Agreement
- Estimate of Cost
- Payment of Voucher

Supplier/Vendor/Company/Individual:
NAME Central Collection Agency (CCA) – Division of Taxation, City of Cleveland
ADDRESS 205 West St. Clair Avenue
Cleveland, Ohio 44113-1503

Justification and description of purchase, contract or payment:

One Stop Center Lease Agreement

The Department of Central Services recommends the Renewal of a Lease Agreement between Central Collection Agency (CCA) – Division of Taxation with City of Cleveland and the City of Dayton for approximately 2,319 square feet of the 1st floor of the building known as One Stop Center, for the period of January 1, 2017 through December 31, 2018. The original lease was established on March 6, 2012. The Central Collection Agency (CCA) collects and administers taxes for the City of Dayton.

A Certificate of Revenue in the amount of \$51,571.92 is attached. For the year 2017 the City of Dayton will collect \$25,157.04. For the year 2018 the City of Dayton will collect \$26,414.88.

The Renewal of Lease Agreement has been reviewed and approved by the Department of Law as to form and correctness.

Attachment(s)

Approved Affirmative Action Program on File Yes

No NA

Approved by City Commission

[Signature]
Division

Clerk

[Signature]
Department
City Manager

Date

CERTIFICATE OF REVENUE

TO BE COMPLETED BY THE DEPARTMENT

Customer Information: Name Central Collection Agency – Div. of Taxation, City of Cleveland
Address 205 West St. Clair Avenue
City Cleveland State Ohio Zip+4 44113 - 1503
Customer # C00006021 Address Location # F1
Federal ID# 34-6000646

Revenue Information: Fund 10000 Organization 5540 Revenue 29411 Program 54

Contract Information: Contract Start Date 1/1/2017 Contract Expiration Date 12/31/2018

Billing Information: Rate: \$2,096.42 Arrears _____ Pre-bill X
Monthly (1st month of billing) January 2017
Quarterly (1st month of quarter) _____
Semi-annual (1st month of half) _____
Annual (1st month of billing) _____
Other (explain) _____
Rate Change Date January 1st Rate Change Amount 5% Each Year

Description of Services (wording on invoice): One Stop Center located at 371 West 2nd Street, approximately 2,319 square feet of the 1st floor.

2017: $\$2,096.42 \times 12 = \$25,157.04$

2018: $\$2,201.24 \times 12 = \$26,414.88$

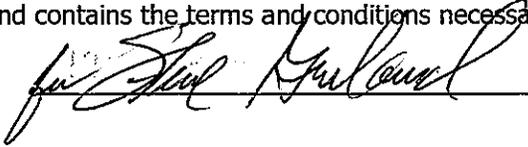
Total: = \$51,571.92

Departmental Approval  20 May 2016

TO BE COMPLETED BY FINANCE

City Reference Number 2-6061-1 Auditor  Date 5/23/2016

I hereby certify that the agreement containing a source of revenue to the City of Dayton is officially in the Accounts Receivable data base and contains the terms and conditions necessary for collection.

Director of Finance 

RENEWAL OF LEASE AGREEMENT

This **RENEWAL OF LEASE AGREEMENT** is entered into this _____ day of _____, 2016, by and between the City of Dayton ("Lessor") and the City of Cleveland Central Collection Agency ("Lessee").

WHEREAS, Lessor and Lessee entered into a Lease Agreement on February 1, 2012, whereby Lessor leased the premises located at 371 West Second Street, Dayton, Ohio, and the use of unreserved parking spaces in the back alley for client parking ("the premises"); and

WHEREAS, The Lease term will expire on December 31, 2016; and

WHEREAS, The Lessor and Lessee desire to extend the Lease term;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein, Lessor and Lessee agree as follows:

1. Lessor and Lessee hereby mutually agree to renew the Lease for an additional two-year period. This renewal period shall begin on January 1, 2017 and terminate on December 31, 2018.
2. Except as amended by this Renewal, the remaining terms of the Lease Agreement remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, the Lessor and the Lessee, each by a duly authorized representative, have entered into this Renewal and Amendment of Lease Agreement on the date first set forth above.

THE CITY OF DAYTON, OHIO

**CITY OF CLEVELAND CENTRAL
COLLECTION AGENCY**

By: _____

By: *Sharon Dumas*

Print: _____

Print: SHARON DUMAS

Its: _____

Its: *Respective of Signature*

**APPROVED AS TO FORM
AND CORRECTNESS:**

Reginald R. Tolson
City Attorney *LRB*

1st and 2nd Reading 3

6193-16

By.....

No.....

A RESOLUTION

Authorizing the Submission and Acceptance of a Grant Award from the Department of Housing and Urban Development up to the Amount of Fifteen Thousand Dollars and Zero Cents (\$15,000.00) on Behalf of the City of Dayton and Declaring an Emergency.

WHEREAS, The United States Department of Housing and Urban Development (“HUD”) administers a Fair Housing Assistance Program (FHAP) Partnership grant program; and

WHEREAS, The City of Dayton submitted a FHAP Partnership grant application seeking funding to provide support to the Welcome Dayton initiative; and

WHEREAS, Pursuant to Section 36.10 of the Revised Code of General Ordinances of the City of Dayton, the City Manager executed the grant application on behalf of the City of Dayton; and

WHEREAS, HUD approved the City of Dayton’s grant application and will award the City a FHAP Partnership grant subject to the City’s acceptance; and

WHEREAS, To provide for the timely development and implementation of the grant program and for the immediate preservation of the public peace, property, health and safety, it is necessary that this resolution take effect at an early date; now therefore,

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF DAYTON:

Section 1. That the City Manager is authorized to accept a FHAP Partnership grant in the amount of Fifteen Thousand Dollars and Zero Cents (\$15,000.00) and is directed to execute any and all documents and agreements on behalf of the City of Dayton which are necessary to accept the grant from the HUD.

Section 2. That the grant funds may not be expended or committed until the effective date of this Resolution; however, the solicitation of bids, negotiation of contracts and other planning activities associated with the grant may commence immediately.

Section 3. That for the reasons stated in the preamble hereof, this Resolution is declared to be an emergency measure and shall take effect immediately upon its adoption.

ADOPTED BY THE COMMISSION.....,2016

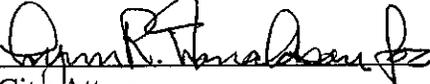
SIGNED BY THE MAYOR.....,2016

MAYOR OF THE CITY OF DAYTON, OHIO

ATTEST:

Clerk of Commission

APPROVED AS TO FORM:



City Attorney