

On Wednesday, January 20, 2016, at 6:02 p.m., the Dayton City Commission met in regular session in the Commission Chambers of City Hall.

CALL TO ORDER

Temporary Chairperson Commissioner Joseph called the meeting to order.

INVOCATION

Temporary Chairperson Commissioner Joseph gave the invocation.

PLEDGE OF ALLEGIANCE

Temporary Chairperson Commissioner Joseph led the public in the Pledge of Allegiance.

ROLL CALL

Roll call was taken and Commissioners Joseph, Mims and Shaw were present. The Clerk of Commission, Ms. Rashella Lavender, and the Interim City Manager, Ms. Shelley Dickstein, were also present.

Commissioner Mims made a motion to authorize the absence of Mayor Whaley and Commissioner Williams from this weeks meeting. Commissioner Shaw seconded the motion. The motion was unanimously approved.

APPROVAL OF MINUTES

Commissioner Mims made the motion to approve the minutes from the January 13, 2016, meeting. Commissioner Shaw seconded the motion. The previous meeting minutes were unanimously approved.

COMMUNICATIONS AND PETITIONS

There were no communications or petitions.

SPECIAL AWARDS/PRESENTATIONS

Procurement Enhancement Program (PEP) Update

Temporary Chairperson Commissioner Joseph invited Mr. RoShawn Winburn, Business and Technical Assistance Administrator, Human Relations Council, to the podium to give a community update of the Procurement Enhancement Program (PEP).

Mr. Winburn highlighted the Business and Technical Assistance Team. He said the team included Ms. Tosha Madison, Administrative Assistant, Vicki Krapf, Contract Compliance Officer and Juleda Hyde, Contract Compliance Officer.

Mr. Winburn said there were 199 companies that were certified by Procurement Enhancement Program (PEP) and broke down the certifications by type and categories.

He said there are eight steps to receiving A PEP Participation goal: receive a request from the user for Procurement Enhancement Program (PEP) participation goal, review accompanying documentation from the user, look up previous projects/bids of a similar type for current or previous year(s) participation goals, search the PEP certification list for businesses in specific work types or commodity codes for this project/RFP, calculate the percent participation possible by work type in the project/RFP, compare possible percent participation to list of certified companies by work type/commodity code, set a participation goal and send a memo to the user with the recommended goal.

Mr. Winburn explained the Waiver Request Procedure. He said if the bidder does not meet the PEP contract goals, the bidder must submit a Waiver Request Form. He said the required activities to demonstrate good faith efforts are to solicit all certified MBE/WBE/SBE/DLSB or HUD3 at least ten (10) business days before bid submittal deadline, divide contract work items into economically feasible units, negotiate with subcontractors, and take the subcontractors' price and capabilities, as well as the contract goals, into consideration, provide interested companies with plans and specifications at no cost, or direct to the Minority Business Assistance Center (MBAC) for information, and seek the assistance of the MBAC or used similar organizations to find certified subcontractors that are certified.

Mr. Winburn said the PEP goals and achievements for the City of Dayton through December 31, 2015, for MBE were two percent goal/seven percent actual, for WBE 1.5 Percent goal/one percent actual and for SBE four percent goal/eight percent actual.

In the Open Market Projects, Mr. Winburn listed the categories of work types needed to fulfill specialized jobs: Plumbing, Masonry, Janitorial (with special equipment), Sanitary Liner and Manhole Rehab, Lime Kiln Repairs, Hydraulic & Mechanical Cleaning, Video Inspection/Media, and Site Grading.

Mr. Winburn said for the PEP program updates, the compliance staff revised the PEP Policies and Procedures Manual and are currently working on suggested ordinance updates. He said the HRC has been engaged in non-city projects for goal setting and monitoring, and they continue to tweak the goal setting process to determine where they can increase inclusion opportunities internally and externally.

Mr. Winburn said the Minority Business Assistance Center provides support to help with contract compliance by site visits and certification application reviews, identification of application deficiencies, technical assistance to improve the application, organizational infrastructure for certified companies, joint recruitment and retention efforts, dialogue with contract compliance to improve process and procedures, and work with external organizations to identify potential bidders.

Mr. Winburn thanked various organizations for their input.

Commissioner Joseph thanked Mr. Winburn for his presentation and said the City Commission asked for more information about this program in order to be better informed and he commended the Human Relations Council for providing it.

ADDITIONS OR DELETIONS TO THE CALENDAR

The Clerk of Commission, Ms. Lavender, requested to hold Calendar Item No. 10.-Emergency Resolution No. 6161-16-Angstrom Material, Inc. Project , Calendar Item No. 11.-Emergency Resolution No. 6162-16-Rostom Direct Project and Calendar Item No. 12. – Emergency Resolution No. 6163-16 – Hohman Plating Project, until next week’s meeting.

REPORTS:

A. Purchase Orders, Price Agreements and Contracts:

(All contracts are valid until delivery is complete or through December 31st of the current year).

1. Purchase Order:

CENTRAL SERVICES

A1. John A. Becker Company dba Becker Electric (electrical supplies and related items as needed through 12-31-16) **\$40,000.00**
(and for the period of 01-01-17 through 12-31-17) **40,000.00**

1. (Cont’d):

HUMAN RELATIONS COUNCIL

B1. Rachel K. Robinson Attorney At Law (professional legal services as needed through 12-31-16) **16,500.00**

POLICE

C1. Occupational Health Centers of Ohio dba Concentra Medical (drug and alcohol testing services as needed through 12-31-16) **18,000.00**
(and for the period of 01-01-17 through 12-31-17) **18,000.00**

WATER

D1. Crane Training & Certification of the Midwest, Inc. (professional crane operation certification training as needed through 12-31-16) **249,609.50**
(and for the period of 01-01-17 through 12-31-17) **250,000.00**

D2. Wesco Distribution, Inc. (one power circuit breaker) **13,092.00**

D3. K. E. Rose Company (one heavy-duty custom enclosed utility body with accessories, installed) **99,958.00**
(and for the period of 02-01-16 through 12-31-16) **15,000.00**

-Dept. of Central Services, Police, Water and The Human Relations Council.

Total: \$760,159.50

B. Construction Contracts/Estimates of Cost:

2. **Performance Site Development – Contract** – for the Guenther Road Water Main Improvements (15% MBE Goal/15.16% MBE Achieved) (5% WBE Goal/5.12% WBE Achieved) – Dept. of Water/Water Engineering. **\$218,944.44**
(Thru 04/2017)
3. **Shiver Security Systems, Inc. dba Sonitrol of SW Ohio – Contract** – for the installation of fire alarms and detection systems in 12 Dayton fire stations – Dept. of Fire. **\$180,999.00**
(Thru 03/31/17)

C. Revenue to the City:

4. **Dayton Public Schools – Agreement for Reimbursement** – for civil service administration services – The Civil Service Board. **\$100,000.00**
(Revenue to the City)

E. Other – Contributions, Enterprise Zone Agreements, Etc.:

5. **Dayton Regional Hazardous Materials Response Team – Dayton Regional Hazardous Materials Response Team Membership** – for 2016 membership – Dept. of Fire. **\$19,813.78**
6. **Miami Valley Fire/EMS Alliance – Miami Valley Fire/EMS Alliance Membership** – for 2016 membership – Dept. of Fire. **\$33,966.48**
7. **Miami Valley Regional Planning Commission (MVRPC) – 2016 MVRPC Annual Membership Dues** – for 2016 membership – Dept. of Planning & Community Development. **\$65,102.42**
8. **Montgomery County Office of Emergency Management – Montgomery County Office of Emergency Management Membership** – for 2016 membership – Dept. of Fire. **\$28,305.40**
9. **The Ohio Municipal League – Membership** – for 2016 membership – Office of Management & Budget. **\$10,776.00**

CITIZENS' COMMENTS ON CALENDAR ITEMS

There were no citizen comments on calendar items.

DISCUSSION OF CALENDAR ITEMS

Calendar Item No. 2. –Performance Site Development - Contract

Ms. Dickstein said this calendar item supports the asset management capital reinvestment program with the water utility in the West Priority Land Use Area.

Calendar Item No. 5.-Dayton Regional Hazardous Materials Response Team – Membership, Calendar Item No. 6.-Miami Valley Fire/EMS Alliance- Membership, Calendar Item No.7.-Miami Valley Regional Planning Commission – Membership, Calendar Item No. 8. – Montgomery County Office of Emergency Management – Membership and Calendar Item No. 9. – The Ohio Municipal League- Membership

Ms. Dickstein said these calendar items represent our annual memberships.

APPROVAL OF CITY MANAGER'S RECOMMENDATIONS

Commissioner Mims made the motion to approve the City Manager's Reports. Commissioner Shaw seconded the motion. The City Manager's Reports were approved with a 3-0 vote. Voting in the affirmative were Commissioners Joseph, Mims and Shaw.

LEGISLATION

ORDINANCE -FIRST READING

Ordinance No. 31469-16- Consenting to the Improvement of Germantown Street within the City of Dayton, and Agreeing to Cooperate in Matters Incidental Thereto, Including the Execution of Agreements Necessary to Implement this Ordinance.

RESOLUTION - FIRST READING

Resolution No. 6164-16- Declaring the Intention of the Commission to Vacate the Alley South of Stout Street from Catherine Street to South Patterson Boulevard.

CITIZENS' COMMENTS

There were no citizen comments.

COMMENTS BY THE CITY MANAGER

The Interim City Manager, Ms. Shelley Dickstein, had no closing comments.

COMMENTS BY THE CLERK OF COMMISSION

The Clerk of Commission, Ms. Rashella Lavender, had no closing comments.

COMMENTS BY CITY COMMISSION

Commissioner Mims

Commissioner Mims congratulated Mr. Anthony Whitmore for his work on the Martin Luther King birthday march.

Commissioner Shaw

Commissioner Shaw thanked the citizens of Dayton for their participation in the Martin Luther King birthday events.

Commissioner Joseph

Commissioner Joseph thanked citizens of Dayton for their participation in the Martin Luther King birthday events.

Commissioner Joseph requested a moment of silence for Ms. Lydia Banks, a City of Dayton employee, who passed away.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:28 p.m.

Matt Joseph, Temporary Chairperson

Attest: _____
Clerk of Commission