

On Friday, March 16, 2018, through Saturday, March 17, 2018, beginning at 3:06 p.m., the Dayton City Commission met in a special session at Courtyard by Marriott Downtown Springfield, 100 South Fountain Avenue, Springfield, OH 45502 in the James Demint Conference Room.

CALL TO ORDER

Mayor Whaley called the meeting to order.

ROLL CALL

Roll call was taken and Mayor Whaley, Commissioners Joseph, Mims, Shaw and Vacant, were present. The Clerk of Commission, Ms. Rashella Lavender, and the City Manager, Ms. Shelley Dickstein, were also present.

Mayor Whaley welcomed and thanked everyone for attending. She briefly highlighted the agenda and the accomplishments from year 2017, and spoke about the vision for moving forward into year 2018.

AGENDA ITEMS:

- A. Budget Update
- B. Business Development
- C. City of Learners
- D. Civil Service Board
- E. Customer Service
- F. Green Sustainability
- G. Human Relations Council
- H. Office Procedures
- I. Planning and Community Development
- J. Police

DISCUSSION OF AGENDA ITEMS

Business Development

Mr. Scott Koorndyk, President, The Entrepreneurs Center, provided an overview on a proposed innovation metrics and strategy regarding defense related business development. He said the vision is to improve upon economic development opportunities with linkage to Wright-Patterson Air Force Base. He explained that Dayton has the assets and the capacity to grow and build an entrepreneurial workforce, expand the region's commercialization capacity, increase access to capital to entrepreneurs and small businesses and to strengthen the role as an economic asset (creating a magnetic attraction to the unique assets only in the City of Dayton). He briefly highlighted the proposed steps of outreach and explained the community's linkage/involvement.

Human Relations Council

Ms. Erica Fields, Acting Executive Director, The Human Relations Council, provided an update about the Disparity Study. She said the Disparity Study provides legal justification for race and gender conscious goals. The First Generation Disparity Study was completed in 1991. The Second Generation Disparity Study was completed in 2007 (report was issued in 2008). The Third Generation Disparity Study is currently underway. She stressed the importance of making sure all stakeholders, including Dayton residents, have their voices heard.

Ms. Fields spoke about the Welcome Dayton Focus areas. She highlighted the Strategic Plan, Economic Development, "Listening Tours" and the Redesign and Proposed Expansion of the Ambassador Program. The goal is to strengthen relationships with Immigrant community groups and to identify any areas of concern.

Customer Service

Ms. Dickstein, City Manager, provided an update on the Customer Service initiative. She said the goal of the initiative is to enhance and grow the customer service culture within the City's organization and promote excellent service delivery to internal and external customers. The initiative is important in order to increase efficiency and responsiveness by focusing on processes and policies that affect customer satisfaction. The objective is to address three areas of concern: the need for well-informed and competent staff, the need for courteous, patient and polite staff, and the need for effective systems and processes. She spoke about the Customer Service Team and highlighted the progress made in year 2017, and said a cultural change is underway. She pointed out the implementation steps have been successful, and the culture is shifting.

Budget Update

Ms. Diane Shannon, Director of Procurement, Management and Budget, provided an overview on the budget process for the City's annual budget. She said the budget process is designed to ensure transparency, allow for adequate timing for input from the City Commission, and the preparation of budget submissions from the departments. The presentation included a three year forecast of sources and uses. She explained the five strategic areas: Community, Innovation, Knowledge, Opportunity and Service. Additionally, the framework includes five core values: Stewardship, Accountability, Transparency, Diversity/inclusivity and Equity.

Planning and Community Development

Ms. Dickstein, City Manager, provided an update on Community Engagement. She highlighted the many ways that citizens are engaged through Active Community Engagement. Some areas include Leadership Development and Training, Appointed Boards, Neighborhood Associations, Community Clean Ups and the Neighborhood Leadership Institute. The focus is to provide quality services to strengthen neighborhoods and communities to incite growth.

Office Procedures

Ms. Ariel Walker, Director of City Commission, spoke briefly about proposed internal learning opportunities and succession planning for employees. She said the goal is to focus on building, strengthening and encouraging employees of the organization to expand opportunities through outreach to the community and within the organization.

CONTINUE SPECIAL MEETING

At 11:16 p.m., Commissioner Shaw made the motion to continue the special meeting to March 17, 2018, at 8:00 a.m., 100 South Fountain Avenue, Springfield, Ohio. Commissioner Joseph seconded the motion. The motion was unanimously approved.

ROLL CALL

Roll call was taken and Mayor Whaley, Commissioners Joseph, Mims, Shaw and Vacant were present.

CALL TO ORDER

At 8:02 a.m., Mayor Whaley called the meeting to order and said the meeting is proceeding from the prior motion to continue the special meeting.

ROLL CALL

Roll call was taken and Mayor Whaley, Commissioners Joseph, Mims, Shaw and Vacant were present. The Clerk of Commission, Ms. Rashella Lavender, and the City Manager, Ms. Shelley Dickstein, were also present.

City of Learners

Mayor Whaley spoke about the relationship between the City of Dayton and Dayton Public Schools. She stressed the importance of maintaining effective communication and the budget challenges that potentially impacts Dayton Public Schools and the City of Dayton.

Future educational initiatives were discussed. Since the City of Learners initiative was launched in 2014, successful on-going progress has been made. She said it is important to have quality education at the beginning of the educational journey.

Police

Mr. Richard Biehl, Chief of Police, provided an update about the Placed-Based Investigative Strategy. He explained that the information gathered will help identify problem areas and targeted locations to address crime. Chief Biehl stressed the importance of addressing crime incidents and the need to align resources to meet the need.

Civil Service Board

Mr. Joe Parlette, Deputy City Manager, spoke about the importance of Safety Forces Diversity. He said it is imperative that diversity is inclusive throughout the organization and the need to close any gaps that may exist. He highlighted a proposed campaign that would promote diversity throughout the safety forces.

Green Sustainability

Ms. Clements spoke about Green Sustainability efforts. She said staff initiated work to establish a formal City Sustainability Plan. There are nine key focus areas that were identified as priority areas: Energy, Sustainable Planning, Transportation, Infrastructure and Design, Environmental Protection and Conservation, Waste Reduction, Engaging Dayton, Health and Green Economy and Market Development. She said the goal is to focus on quality of life and maintenance of a healthy environment. She briefly highlighted the next steps necessary toward implementation.

CITIZENS' COMMENTS

No citizens' comments were received.

COMMENTS BY THE CITY MANAGER

The City Manager, Ms. Shelley Dickstein, said she appreciated the opportunity to work with the City Commission and for being involved with the mission of the organization.

COMMENTS BY CITY COMMISSION

Mayor Whaley thanked everyone for their input. She reiterated the vision of the City Commission.

Commissioners Joseph, Mims and Shaw noted their appreciation for the dialogue.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:54 a.m.

Mayor Nan Whaley

Attest: _____
Clerk of Commission