

# CIVIL SERVICE BOARD MEETING MINUTES

# September 27, 2018, 9:00 a.m.

BOARD MEMBERS PRESENT:	Richard L. Wright, Chairperson
	Maria E. Oria, Member
	Thomas Ritchie, Sr., Member
<b>BOARD MEMBERS ABSENT:</b>	
STAFF PRESENT:	Maurice J. Evans, Secretary and Chief Examiner
	Sheila Crum, Executive Assistant to Civil Service Board
	Ken Thomas, Senior Employment Manager
	Jack Rice, Project Manager
	Toby Caserta, Project Manager
OTHER ATTENDEES:	Ariel Walker, Director, Commission Office
	Brent McKenzie, Deputy Director – Human Resources
	Norma Dickens, Senior Attorney
	Jeremy Carnes, Firefighter, Recruiter
	Joe Heyob, Sergeant, Recruiter
	Derek Swiger, Police Officer, Recruiter

#### 1. CALL MEETING TO ORDER

The Chairperson, Richard Wright, at 9:00 a.m., called the meeting to order.

#### 2. ROLL CALL

The Secretary and Chief Examiner called the roll. A quorum was present.

#### 3. ADDITIONS TO AGENDA

None

#### 4. APPROVAL OF MINUTES

4.1 Mr. Ritchie moved, seconded by Ms. Oria to approve the August 23, 2018 meeting minutes. The Board unanimously approved the motion.

#### 5. COMMUNICATIONS

Firefighter Jeremy Carnes and Sergeant Joe Heyob presented an update regarding recruitment efforts for Police Recruit and Firefighter Recruit.

#### 6. OPEN SESSION

None

#### 7. COMMENTS BY THE PUBLIC

None

#### 8. EXECUTIVE SESSION

At 9:44 a.m., Ms. Oria moved, seconded by Mr. Ritchie, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 10:52 a.m., by acclamation, the Board came out of Executive Session.

#### RECONVENE OPEN SESSION

- 8.1 Mr. Ritchie moved, seconded by Ms. Oria, to approve the request from Naquan Tellis for reinstatement to his previously held position of Municipal Worker. The motion passed.
- 8.2 Ms. Oria moved, seconded by Mr. Ritchie, to approve the request to remove Charla Rae Winter from the Administrative Typist II eligible list. The motion passed.

Mr. Ritchie moved, seconded by Ms. Oria, to adopt staff recommendations on the following agenda items. The motion passed.

- Approve the request for the probationary discharge, as procedurally correct, for Christopher Stauter from the position of Heavy Equipment Mechanic.
- Approve the reinstatement of Annette Jefferson to her former position of School Bus Driver with Dayton Public Schools.
- 8.5 Disapprove the reinstatement of Donald Fitzwater to his former position of School Bus Driver with Dayton Public Schools.
- 8.6 Disapprove the reinstatement of Henrietta Hooks to her former position of School Bus Driver with Dayton Public Schools.
- 8.7 Disapprove the reinstatement of Lauren Kendrick to her former position of School Bus Driver with Dayton Public Schools.
- 8.8 Concur with the Secretary and Chief Examiner's approval of the transfer request for Tonya Dixon, Building Attendant I, from the Department of Aviation to the Department of Water.

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### 9. COMMENTS BY THE PUBLIC

None

## 10. COMMENTS BY THE SECRETARY AND CHIEF EXAMINER

None

#### 11. COMMENTS BY THE BOARD

None

#### 12. MEETING ADJOURNED

Mr. Wright moved, seconded by Mr. Ritchie, that the Civil Service Board meeting of September 27, 2018 be adjourned. The motion passed and the meeting was adjourned at 11:45 a.m.

Richard L. Wright, Chairperson

Maurice J. Evans,

Secretary and Chief Examiner