



CIVIL SERVICE BOARD MEETING MINUTES JANUARY 26, 2023, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Ken Couch, Director – Human Resources Mark Kowalski, Deputy Director – Airport Operations and Facilities Norma Dickens, Senior Attorney Jeffrey Adams, Legislative Aide I Kelly Yeane, President, Local 101 Perdesta Calhoun, Vice President, Local 101

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the December 15, 2022 meeting minutes and the January 12, 2023 special meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Smith moved, seconded by Ms. Oria, to approve the reclassification of Aircraft Rescue Firefighter to be determined a noncompetitive classification. The motion passed.

Mr. Smith moved, seconded by Ms. Oria, to approve the reclassification of Human Resources Records Specialist to Human Resources Information Specialist and the reclassification of the current incumbents to this position and that this remain noncompetitive. The motion passed.

2. Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatements as noted:
- Former City of Dayton employee – Municipal Worker – resigned effective July 1, 2022
 - Former Dayton Public Schools employee – School Bus Driver – resigned effective May 9, 2022

The motion passed.

3. Mr. Smith moved, seconded by Ms. Oria, to approve the requests for the temporary waivers as noted:
- Police Recruit - Candidate #23 (October/November 2022 Open Competitive eligible list) temporary military waiver.
 - Police Recruit - Candidate #122 (September 2022 Open Competitive eligible list) temporary military waiver.

The motion passed.

4. Ms. Oria moved, seconded by Mr. Smith, to approve the request to remove the candidate from the eligible lists as noted based on past work history with the City of Dayton:
- Firefighter Recruit (#181 Open Competitive eligible list)
 - Finance Technician II (#2 Open Competitive eligible list)

The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Mr. Smith moved, seconded by Ms. Oria, that the Civil Service Board meeting of January 26, 2023 be adjourned. The motion passed and the meeting was adjourned at 9:26 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson