



CIVIL SERVICE BOARD MEETING MINUTES JANUARY 27, 2022, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Nicole Green, Employment Analyst I Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Office Brent McKenzie, Deputy Director – Human Resources Norma Dickens, Senior Attorney Eric Sheldon, Police Lieutenant Ann Sulfridge, Past President, Local 101 Kelly Yeane, President, Local 101 Perdesta Calhoun, Vice President, Local 101

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Smith moved, seconded by Ms. Oria to approve the December 9, 2021 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve the election of Thomas Ritchie, Sr., to serve as the Civil Service Chairperson. The motion passed.
2. Mr. Smith moved, seconded by Ms. Oria, to approve the classification of Customer Service Supervisor to be determined noncompetitive. The motion passed.

Mr. Smith moved, seconded by Ms. Oria, to approve the reclassification of the Safety Analyst to Health and Safety Compliance Officer and that this remain noncompetitive. Mr. Ritchie opposed. The motion passed.

3. Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatement from the previous City of Dayton Police Officer. The motion passed.
Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatement from the previous Dayton Public Schools School Bus Driver and Level III – Clerical employees. The motion passed.
4. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the temporary military waiver of Police Recruit #90. The motion passed.
5. Mr. Smith moved, seconded by Ms. Oria, to approve the request to remove the candidates from the eligible lists as noted:
 - Police Recruit (#131 2021 Open Competitive eligible list) based on past work history with the City of Dayton.
 - Firefighter Recruit (#117 Open Competitive eligible list) based on failure to respond to pre-employment processing.

The motion passed.

6. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the probationary discharges, as procedurally correct:
 - Finance Technician I – appointed June 14, 2021 and discharge was effective December 7, 2021.
 - Recreation and Parks Aide PT – appointed September 20, 2021 and discharge was effective December 21, 2021.
 - Recreation and Parks Aide PT – appointed October 18, 2021 and discharge was effective December 21, 2021.
 - Aviation Facilities Worker in Training – appointed August 30, 2021 and discharge was effective January 3, 2022.

The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Mr. Smith moved, seconded by Ms. Oria, that the Civil Service Board meeting of January 27, 2022 be adjourned. The motion passed and the meeting was adjourned at 9:45 a.m.



Ken Thomas,
Secretary and Chief Examiner


Thomas Ritchie, Sr., Chairperson