

On Friday, February 11, 2022, through Saturday, February 12, 2022, beginning at 5:20 p.m., the Dayton City Commission met in a special session Hueston Woods Lodge and Conference Center, in the Ohioami Room.

### **CALL TO ORDER**

Mayor Mims called the meeting to order.

### **ROLL CALL**

Roll call was taken and Mayor Mims, Commissioners Joseph, Shaw and Fairchild, were present. The Clerk of Commission, Ms. Regina D. Blackshear, Director of the City Commission Office, Ms. Torey Hollingsworth, City Manager, Ms. Shelley Dickstein, and Deputy City Manager C. LaShea Lofton were also present.

Mayor Mims welcomed and thanked everyone for attending.

### **AGENDA ITEMS:**

- A. Budget Update
- B. Federal Policy Update
- C. Internal Diversity, Equity, and Inclusion Advisory Committee Update
- D. Development Update
- E. City Commission Work Procedures

### **DISCUSSION OF AGENDA ITEMS**

#### **Budget Update**

Ms. Diane Shannon, Director of Procurement, Management and Budget, Ms. Monica Jones and Ms. Melissa Wilson, discussed the 2022 Budget and Long-term Forecast. Ms. Shannon stated that Actions taken during the early part of the COVID-19 pandemic in 2020 when revenues were plummeting, including the hiring freeze, VSP, and cancelling capital improvements, allowed us to end 2020 with a balanced budget. She said that unsure what would happen next with respect to federal policy, the City made further, primarily one-time, cuts in the 2021 original budget and fortunately, the national and local economies rebounded in 2021 due to unprecedented fiscal and monetary policy. Ms. Shannon said that General Fund revenues climbed over 5% with Income Tax leading the way at 9% growth allowing for the strategic reinstatement of programs and positions to address City Commission priorities.

Ms. Shannon discussed tracking the COVID 19 Stimulus Response. She said that legislative actions of \$5.8 trillion include direct payments to households, loan and grant programs (PPP, Airline support), State and Local (CARES, Local Fiscal Recovery), health spending, tax policy and more.

Ms. Shannon said that the following factors are contributing to the 2022 Budget increases: No Cost Savings Days, 2% Annual Wage Increase, \$1,400 Lump Sum Payment, one fewer Health Insurance Holiday, Higher Capital and Issue 9 Support, City Commission Priorities/Reorgs & Restorations.

#### **Budget and Long Term Forecast**

Ms. Shannon said the COVID-19 pandemic has changed the way Americans work, accelerating remote work options for many workers. She estimates that the city will see between \$7 and \$22 million in potential income tax revenue loss and projecting 2022 baseline growth of 2.5%, we are assuming a middle-of-the-road \$13.5 million loss in 2022. PMB will closely monitor the situation throughout 2022.

**Funding the Dayton Recovery Plan**

Ms. Shannon said that the current General Fund forecast projects the need for nearly \$36 million in ARPA Revenue Loss be used to cover deficits from 2022 through 2024 and \$102.1 million is planned for the Dayton Recovery Plan, bringing the total of our two allocations to almost \$138 million.

**Fiscal Cliff Possible Options**

Ms. Shannon discussed the following options regarding the fiscal cliff that included revenue increases, expenditures cuts, economic development and Issue 9 renewal.

Due to the lateness of the evening, Ms. Shannon provided copies of the following documents for reading: City of Dayton Financial Analysis: Income Tax Implications of Remote Work. The Impact of Work from Home on Municipal Income Taxes in Ohio 2021 Internal Audit Report/2021 MBAC Audit Recommendations.

**CONTINUE SPECIAL MEETING**

**At 10:49 p.m., Commissioner Fairchild made the motion to continue the special meeting to February 12, 2022, at 8:00 a.m., Hueston Woods Lodge and Conference Center, in the Ohioami Room. The motion was unanimously approved.**

**ROLL CALL**

Roll call was taken and Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner Sloss were present.

**CALL TO ORDER**

At 8:31 a.m., Mayor Mims called the meeting to order and said the meeting is proceeding from the prior motion to continue the special meeting.

**ROLL CALL**

Roll call was taken and Mayor Mims, Commissioners Joseph, Shaw and Fairchild, were present. The Clerk of Commission, Ms. Regina D. Blackshear, Director of the City Commission Office, Ms. Torey Hollingsworth, City Manager, Ms. Shelley Dickstein, and Deputy City Manager C. LaShea Lofton were also present.

**Development Update**

The City Manager, Ms. Shelley Dickstein presented a Community and Economic Development update. She highlighted the 2021 Progress, 2022 Goals and Strategic Issues of the Northwest Dayton, Northeast Dayton, West Dayton, Southeast Dayton and Greater Downtown.

**City Commission Work Procedures**

The Director of the City Commission, Torey Hollingsworth presented language changes to the City Commission Rules of Procedure and Order for the Commission to consider. The following rules were changed:

Sponsorship Assignment	5 members voted in favor of the changes discussed
Development of Legislation	5 members voted in favor of the changes discussed
Board Appointments	Motion died on floor without second/removed from rules
Open Meeting Law	5 members voted in favor of the changes discussed
Regular Meetings	5 members voted in favor of the changes discussed
Conduct of Persons at Commission Meeting	5 members voted in favor of the changes discussed
Executive Sessions	5 members voted in favor of the changes discussed
Procedures Regarding Confidentiality	5 members voted in favor of the changes discussed

Member Interactions	5 members voted in favor of the changes discussed
Accessibility	5 members voted in favor of the changes discussed
City Commission Office Staff	3 members voted in favor of the changes discussed
	1 member abstained – Turner-Sloss
	1 member voted no - Fairchild
City Administration Requests	5 members voted in favor of the changes discussed
Correspondence	5 members voted in favor of the changes discussed

**CITIZENS' COMMENTS**

No citizens' comments were received.

**COMMENTS BY THE CITY MANAGER**

The City Manager, Ms. Shelley Dickstein, said she appreciated the opportunity to work with the City Commission and for being involved with the mission of the organization.

**COMMENTS BY CITY COMMISSION**

Mayor Mims thanked everyone for their input. He restated the vision of the City Commission, and noted his appreciation of staff's hard work.

Commissioners Joseph, Shaw, Fairchild and Turner-Sloss noted their appreciation for the dialogue.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:38 p.m.

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**Jeffrey J. Mims, Jr.**  
**Mayor**

**Attest:** \_\_\_\_\_  
**Clerk of Commission**