



**CIVIL SERVICE BOARD
MEETING MINUTES
APRIL 28, 2022, 9:00 a.m.**

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Nicole Green, Employment Analyst I
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Office Norma Dickens, Senior Attorney Kelly Yeaney, President, Local 101 Lucas Smith, Blue Collar Chairperson, Local 101 W. James Owen

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the March 24, 2022 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve the extension of the following City of Dayton eligible lists due to expire in June of 2022:

Police Recruit (Open 4)
Kiln Operator I (Open 1)
Wastewater Treatment Building Trades Worker (Prom 3 / Open 2)
Water Treatment Plant Operator I (Open 1)

City of Dayton – Recall List

Building Attendant I (5)
Irrigation Technician (1)

The motion passed.

Meeting Minutes

April 28, 2022

Page 2 of 4

2. Mr. Smith moved, seconded by Ms. Oria, to approve the request to remove the candidates from the eligible lists as noted:
 - Customer Service Technician I (#15 Open Competitive eligible list) – failure to respond to pre-employment processing. Candidate failed to respond to multiple requests for referral [Section C].
 - Finance Technician I (#1 Open Competitive eligible list) – failure to complete medical process [Section A].
 - Equipment Operator II (#26 Open Competitive eligible list) – Candidate does not possess a CDL Class A which is required at time of appointment [Section A].
 - 2022 Police Recruit (Open Competitive Eligible List)
 - #2 Did not report for PFA
 - #9 Did not report for PFA
 - #10 Failed PFA (Sit-ups)
 - #18 Did not report for PFA
 - #19 Failed PFA (Sit-ups)
 - #22 Failed PFA (1.5 Mile Run)
 - #24 Did not report for PFA
 - #26 Failed PFA (Push-ups)
 - #30 Failed PFA (Sit-ups)
 - #31 Did not report for PFA
 - #37 Failed PFA (Sit-ups)
 - #48 Did not report for PFA
 - #49 Did not report for PFA
 - #58 Did not report for PFA
 - #63 Failed PFA (Sit-ups)
 - #69 Failed PFA (Sit-ups)
 - #73 Failed PFA (Sit-ups)
 - #74 Did not report for PFA
 - #80 Did not report for PFA
 - #89 Failed PFA (1.5 Mile Run)
 - #96 Did not report for PFA
 - #103 Did not report for PFA
 - #112 Did not report for PFA
 - #128 Failed PFA (Sit-ups)
 - #133 Failed PFA (1.5 Mile Run)
 - #137 Failed PFA (1.5 Mile Run)
 - #139 Did not report for PFA
 - #143 Did not report for PFA

The motion passed.

Meeting Minutes

April 28, 2022

Page 3 of 4

3. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the temporary waiver as noted:
 - Police Recruit – Candidate #21 (2022 Open Competitive eligible list) a temporary military waiver.
 - Police Recruit – Candidate #127 (2022 Open Competitive eligible list) a temporary medical waiver.

The motion passed.

4. Ms. Oria moved, seconded by Mr. Smith, to concur with the Secretary and Chief Examiner's action regarding the interdepartmental transfer request of Equipment Operator II from the Department of Public Works to the Department of Aviation. The motion passed.
5. Ms. Oria moved, seconded by Mr. Smith, to support the original decision to uphold the order regarding the appeal of Jordan Wortham. The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

EXECUTIVE SESSION

At 9:42 a.m., Ms. Oria moved, seconded by Mr. Smith, that the Board recess into Executive Session to discuss pending or imminent court action. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 10:18 a.m., by acclamation, the Board came out of Executive Session.

Meeting Minutes

April 28, 2022

Page 4 of 4

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of April 28, 2022 be adjourned. The motion passed and the meeting was adjourned at 10:25 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson