



CIVIL SERVICE BOARD SPECIAL MEETING MINUTES AUGUST 12, 2021, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Richard L. Wright, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board Dianne Perkins, Employment Analyst II Nicole Green, Employment Analyst I Stuart Walker, Employment Analyst I Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Office Eric Henderson, Acting Deputy Director – Police Joann Mawasha, Assistant Director, HRC Norma Dickens, Senior Attorney Tenia Foster, Senior HR Analyst

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Wright moved, seconded by Ms. Oria to approve the July 22, 2021 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Wright moved, seconded by Ms. Oria, to approve that the new classifications of Equal Opportunity Specialist I, Equal Opportunity Specialist II and Justice and Inclusion Administrator be determined noncompetitive. The motion passed.
2. Mr. Wright moved, seconded by Mr. Ritchie, to approve the request to remove Administrative Typist II (#14 Open Competitive eligible list) – failure of the pre-employment process. Ms. Oria opposed. The motion passed.

- Ms. Oria moved, seconded by Mr. Wright, to remove the following candidates from the Firefighter Recruit Open Competitive eligible list as noted below:

#146 Background Investigation
#149 Background Investigation
#150 Background Investigation
#153 Background Investigation
#158 Failure to Locate
#159 Failure to Locate
#161 Failure to Locate
#165 Failure to Locate
#168 Failure to Locate
#180 Failure to Locate
#181 Failure to Locate
#191 Failure to Locate
#205 Failure to Locate

The motion passed.

- Mr. Ritchie moved, seconded by Mr. Wright, to remove the following candidate from the Firefighter Recruit Open Competitive eligible list as noted below:

#198 Background Investigation

The motion passed. Mr. Wright; Mr. Ritchie approved; Ms. Oria opposed.

- Mr. Wright moved, seconded by Ms. Oria to remove the following candidates from the eligible list as noted below:

2017 Police Recruit Open Competitive Eligible List

#157 Failed Background

2019 Police Recruit Open Competitive Eligible List

#85 Failure to Complete Processing – No Call/No Show for Background Interview

#89 Failed Background

#127 Failed Background

2020 Police Recruit Open Competitive Eligible List

#74 Failed Background

#82 Failed Background

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- #83 Failed Background
- #84 Failed Background
- #85 Failure to Complete Processing – No Call/No Show for Background Interview
- #91 Failed Background
- #92 Failed Background
- #93 Failed Background
- #100 Unable to Locate
- #101 Failed Background
- #103 Unable to Locate
- #106 Unable to Locate
- #107 Failed Background
- #109 Failed Background
- #111 Failed Background
- #112 Failure to Complete Processing – No Call/No Show for Background Interview
- #113 Failed Background
- #116 Failure to Complete Processing – No Call/No Show for Schedule Polygraph

2021 Police Recruit Open Competitive Eligible List

- #4 Failed Background
- #17 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #18 Failed Background
- #19 Failed Background
- #23 Failed Background
- #25 Failed Background
- #27 Failed Background
- #31 Failed Background
- #33 Unable to Locate
- #35 Failed Background
- #42 Failed Background
- #43 Failed Background
- #44 Failed Background
- #46 Failure to Complete Processing – No Call/No Show for Background Interview
- #48 Failed Background
- #49 Failed Background
- #50 Failed Background
- #51 Failed Background
- #52 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #53 Failure to Complete Processing – No Call/No Show for Background Interview
- #55 Failure to Complete Processing – No Call/No Show for Background Interview

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- #56 Failure to Complete Processing – No Call/No Show for Background Interview
- #58 Failed Background
- #64 Failed Background
- #65 Failed Background
- #66 Failed Background
- #68 Failed Background
- #69 Failed Background
- #70 Failed Background
- #72 Failed Background
- #74 Failure to Complete Processing – No Call/No Show for Background Interview
- #76 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #77 Failed Background
- #78 Failed Background
- #81 Failed Background
- #83 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #85 Failed Background
- #92 Failed Background
- #94 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #98 Failed Background
- #99 Failed Background
- #103 Failure to Complete Processing – No Call/No Show for Background Interview
- #110 Failed Background
- #111 Failure to Complete Processing – No Call/No Show for Background Interview
- #112 Failed Background
- #113 Failed Background
- #114 Failed Background
- #116 Failure to Complete Processing – No Call/No Show for Schedule Polygraph
- #118 Failure to Complete Processing – No Call/No Show for Background Interview
- #119 Failed Background
- #122 Failed Background
- #127 Failed Background
- #132 Failed Background
- #135 Failed Background
- #143 Failed Background

The motion passed.

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- Mr. Ritchie moved, seconded by Mr. Wright, to remove the following candidate from the 2021 Police Recruit Open Competitive eligible list as noted below:

#30 Failed Background

The motion passed. Mr. Wright; Mr. Ritchie approved; Ms. Oria opposed.

3. Ms. Oria moved, seconded by Mr. Wright to approve the request for the temporary military waiver for Firefighter Recruit candidate #155 [Rule 8; Section 9]. The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

Ms. Oria expressed her concern with removal of individuals solely for marijuana usage and agrees to moving forward with changes.

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Wright, that the Special Civil Service Board meeting of August 12, 2021 be adjourned. The motion passed and the meeting was adjourned at 10:19 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson