



# CIVIL SERVICE BOARD MEETING MINUTES SEPTEMBER 28, 2023, 9:00 a.m.

<b>BOARD MEMBERS PRESENT:</b>	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
<b>BOARD MEMBERS ABSENT:</b>	
<b>STAFF PRESENT:</b>	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Stuart Walker, Employment Analyst II Nicole Green, Employment Analyst I Jack Rice, Project Manager
<b>OTHER ATTENDEES:</b>	Verletta Jackson, Chief of Staff, City Commission Brent McKenzie, Deputy Director - Human Resources Norma Dickens, Senior Attorney Kraig Robinson, President, IAFF, Local 136

## I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary Chief Examiner called the roll. A quorum was present.

## II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the August 24, 2023 meeting minutes. The Board unanimously approved the motion.

## III. ACTION ITEMS

1. Mr. Smith moved, seconded by Ms. Oria, to approve the request for the reinstatement form the previous City of Dayton employee. The motion passed.
2. Mr. Smith moved, seconded by Ms. Oria, to approve the request for the removal of the following candidates from the eligible lists as noted:
  - Water and Sewer Worker I (#2 Promotional eligible list) – Candidate failed to respond to employment notices [Section C].
  - Water and Sewer Worker I (#9 Open Competitive eligible list) – Candidate failed to respond to employment notices [Section C].
  - Customer Service Technician I (#4 Open Competitive eligible list) – Candidate failed to respond to employment notices [Section C].

- Water Service Representative (#5 Open Competitive eligible list) – Candidate failed to respond to employment notices [Section C].
- Water Service Representative (#6 Open Competitive eligible list) – Candidate was a probationary discharge and is ineligible for any appointment to classified service for a period of two years per Civil Service Rule 10, Section 4.

The motion passed.

3. Mr. Smith moved, seconded by Ms. Oria, to approve the request for the probationary discharges, as procedurally correct:

- Traffic Control Painter – discharge effective September 12 2023
- Customer Service Technician I – discharge effective September 13, 2023

The motion passed.

#### **IV. PUBLIC COMMENTS**

- Kraig Robinson, President, IAFF, Local 136, addressed the Board regarding current Firefighter Recruit eligible list.

#### **V. BOARD DISCUSSION ITEMS**

None

#### **VI. BOARD COMMENTS**

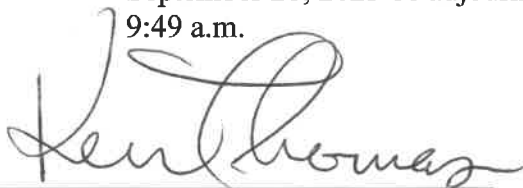
None

#### **VII. SECRETARY AND CHIEF EXAMINER REPORT**

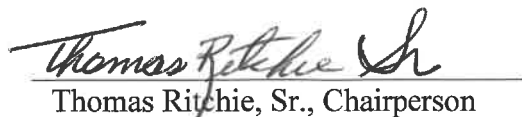
See attached.

#### **VIII. ADJOURNMENT**

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of September 28, 2023 be adjourned. The motion passed and the meeting was adjourned at 9:49 a.m.



Ken Thomas,  
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson