



CIVIL SERVICE BOARD MEETING MINUTES NOVEMBER 18, 2021, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member
BOARD MEMBERS ABSENT:	Darryl R. Smith, Member
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner David Lawrence, Employment Manager Nicole Green, Employment Analyst I
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Office Brent McKenzie, Deputy Director – Human Resources Norma Dickens, Senior Attorney David Harmon, DPS, Chief of Human Resources Chris Clark, Division Manager – Water Reclamation Jacquelyn Richmond, Division Manager – Water Administration

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:04 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. Mr. Ritchie moved, seconded by Ms. Oria, to approve the absence of Mr. Smith. The motion passed. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Ritchie to approve the October 28, 2021 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. The Secretary and Chief Examiner removed Agenda Item 1.0 pending further discussion.
2. Ms. Oria moved, seconded by Mr. Ritchie, to disapprove the reinstatement request of Wastewater Treatment Plant Operator (#5 Open Competitive eligible list) and Kiln Operator II (#2 Open Competitive list). The motion passed.
3. Ms. Oria moved, seconded by Mr. Ritchie, to approve the request for reinstatement to the position of School Bus Driver from the previous Dayton Public School employee. The motion passed.

4. Ms. Oria moved, seconded by Mr. Ritchie, to approve the request to remove candidate #4 from the Wastewater Treatment Plant Operator Open Competitive eligible list. The motion passed.
5. Ms. Oria moved, seconded by Mr. Ritchie, to table the request for the probationary discharge, as procedurally correct for the Customer Service Technician I, appointed June 28, 2021 and discharged effective August 27, 2021. The motion passed.

Ms. Oria moved, seconded by Mr. Ritchie to approve the request for the probationary discharge, as procedurally correct for the Firefighter Recruit appointed August 16, 2021 and discharged effective November 5, 2021. The motion passed.
6. Ms. Oria moved, seconded by Mr. Ritchie, to approve the request for reinstatement to the position of Airport Police Officer from the previous City of Dayton employee. The motion passed.
7. Ms. Oria moved, seconded by Mr. Ritchie, to approve the changes to the Civil Service Policy and Procedures, Policy 1: Appeal Procedures – Medical and Psychological Examinations. The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

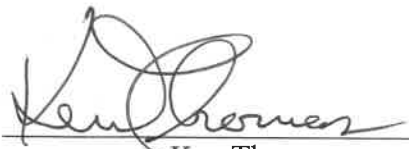
None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Ritchie, that the Civil Service Board meeting of November 18, 2021 be adjourned. The motion passed and the meeting was adjourned at 9:53 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson