



BOARD OF ZONING APPEALS

CONDITIONAL USE APPLICATION

Property Street Address: _____

Explain the proposed use and activities that will take place on the property*:

Explain the expected impact on the area*:

List additional permits/licenses required by other governmental offices:

Complete the following:

From: _____ : _____ AM PM To: _____ : _____ AM PM

Hours of Operation: Sun Mon Tues Wed Thurs Fri Sat

Number of Employees: _____ **Shifts:** First Second Third

Vehicles for Proposed Use: _____

Number *Type*

Submission Checklist:

All materials submitted as part of this application and presented at the public hearing must be retained as part of the public record and cannot be returned. Applicants are encouraged to keep a copy of all items for their records.

- Copy of Zoning Refusal
- Completed Conditional Use Application
- Signed and Notarized Board of Zoning Appeals Application Cover Page
- Site Plan
- Additional Materials as Needed (e.g. floor plans, elevations, renderings, letters of support, photos, plan of operation, etc.)
- Conditional Use Application Fee: \$250 (check or money order payable to City of Dayton)

*Should you require extra pages to provide an adequate description, please attach them to this document.