



PLAN BOARD

NON-CONFORMING OFF-PREMISE SIGN APPLICATION

Applicant: _____

See section 150.900.18 Regulations for Non-conforming Signs in the [City of Dayton Zoning Code](#).

Application for: Relocation Replacement

Description of Current Sign

Street Address or Location: _____

Parcel ID(s): _____

Lot Number(s): _____

Zoning District: _____

Height of Current Sign: _____ Area of Current Sign: _____

How is the current sign illuminated? _____

Description of Proposed Sign (if different than current sign)

Street Address or Location: _____

Parcel ID(s): _____

Lot Number(s): _____

Zoning District: _____

Height of Proposed Sign: _____ Area of Proposed Sign: _____

How will the proposed sign be illuminated? _____

Will the proposed sign be an Electronic Variable Message Sign? Yes No

Waivers Requested

To the best of your ability, describe the waiver(s), if any, that you seek from the Plan Board per 150.925.8 of the Zoning Code. Please note, Plan Board shall give particular consideration to off-premise signs that are single-faced and located so that the proposed non-conforming off-premise sign appears to be integrated into an existing building, structure, land mass, or railroad right-of-way.*

Waiver Requested	Waiver	Description
	150.925.10 Maximum Area of Off-premise Signs	
	150.925.11 Maximum Height of Off-premise Signs	
	150.925.12 Setback Requirements for Off-premise Signs	
	150.925.13 Spacing Requirements for Off-premise Signs	

Submission Checklist

All materials submitted as part of this application and presented at the public hearing must be retained as part of the public record and cannot be returned. Applicants are encouraged to keep a copy of all items for their records.

- Completed Non-conforming Off-premise Sign Application
- Signed Plan Board Application Cover Page
- Zoning Administration Refusal
- Map Showing Current Sign Location, Indicating All Off-premise Signs within 1000 Feet, Including Sign Heights and Dimensions
- Map Showing Proposed Sign Location (if different from current sign location), Indicating All Off-premise Signs within 1000 Feet, Including Sign Heights and Dimensions
- Site Plan
- Additional Materials as Needed (e.g. letters of support, photos, etc.)
- Non-conforming Off-premise Sign Application Fee: \$250 (check or money order payable to City of Dayton)

*Should you require extra pages to provide an adequate description, please attach them to this document.