Welcome Dayton Committee Member Guidelines

Welcome Dayton
Department of Planning, Neighborhoods & Development
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Last Revised: June 2024

Volunteer Position: Welcome Dayton Committee Member

Background: The Dayton City Commission created the Welcome Dayton Committee (Resolution No. 5952-12-03-06-2013) to help provide guidance in achieving the goal of being an immigrant-friendly city. The purpose of this advisory committee is to collaborate with businesses, community organizations, government agencies and immigrant groups to make Dayton a welcoming place for new residents, revitalize city neighborhoods, promote economic development, and enrich the city with cultural diversity.

General Information: The Welcome Dayton Committee consists of at least 15 and no more than 35 members each serving a three-year-term. The Chief of Staff of the Dayton City Commission and the City Manager are ex-official members who serve by virtue of their positions. The City Commission may appoint one of its members, who shall not be limited in term. At least five members must be born outside the United States of America. Members shall possess a high level of interest, expertise, educational background, and work experience in one or more of the following areas: education, banking, business, healthcare, social/human services, real estate, local, state, and federal law, and city and county government. Members serve a three-year term with the option to be reappointed for an additional three-year term. Each member shall also serve on a sub-committee of interest.

Term of Office: Three-year term with the option of a three-year term renewal.

Meetings: The Welcome Dayton Committee meets six times per year, in person. Meeting dates, times and locations for the upcoming year are announced at the end of the calendar year and communicated to members via email, in person at the last annual meeting and via a calendar invite.

Subcommittees: There are five subcommittees. Members should select one subcommittee to serve on based on educational/professional background, area of expertise and/or personal interest. Each subcommittee has a chair who is a member of the Welcome Dayton Committee and meets either monthly or bimonthly.

Business & Economic Development

Community, Culture & Arts

Education

Health & Human Services

Local Government & Justice

Member Guidelines

- Members are required to attend 4/6 meetings per year. Exceptions are given for medical issues or other situations that cannot be helped. Members should get approval from the Chair if there are reasons to miss additional meetings during the year. Members who miss more than two meetings without providing notification or valid reason may face removal from the committee

- Members are required to serve on one subcommittee. Members should select a subcommittee based on their educational/professional background, area of expertise and/or personal interest.

- Members should assist with at least one major Welcome Dayton event per year (e.g. International Women's Day, World Refugee Day, New American Artist Exhibit Opening Reception, Miami Valley Community ID Drive, etc.)

- Members should assist with Welcome Dayton outreach (e.g. share information via personal and professional network and social media, participate in panel discussion, give presentation, etc.)

- Members should be prepared to lend their expertise from their own line of work or talent to other Committee members, Chair, and Welcome Dayton staff.

Name, affiliation and membership term of Welcome Dayton Committee members will be published on the Welcome Dayton website https://www.daytonohio.gov/1016/Welcome-Dayton-Committee. Pictures of members at events and meetings may be included on Welcome Dayton's website, marketing materials, and in social media posts.