

Date

Greater Dayton Premier Management
400 Wayne Avenue
Dayton, Ohio 45410

RE: SECTION 3 PROJECT NOTIFICATION

Name of Project: _____

Name of Contractor: _____

I would like to take this opportunity to notify you of a new project to be completed within the City of Dayton. To ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers this notification serves to inform GDPM of potential job opportunities for their residents.

The following is a brief description of the proposed project:

The anticipated construction start date is: _____

The number of available job opportunities for this project is: _____ (if 0 please provide brief reasoning why)

We appreciate your assistance with outreach to your residents.

If you have any questions about the proposed project, please contact (Name) at (phone number) or (email).

If you have any questions regarding the City of Dayton's Section 3 requirements or process, please contact Jordan Bereda at (937)333-3810 or Jordan.Bereda@daytonohio.gov.

Please acknowledge receipt of this letter by signing below and returning it to me.

Sincerely,

Representative of Contractor Title

To be completed by the Public Housing Authority Administrator:

Seen and Acknowledged By: _____

Title: _____

Phone: _____

Date: _____