



CITY OF DAYTON
DIVISION OF BUILDING INSPECTION
ONE STOP CENTER

FOR OFFICE USE ONLY

PERMIT # _____

_____ Inspector Approval

_____ Structural Approval

371 W. SECOND STREET, 2ND FLOOR
DAYTON, OHIO 45402
MAIN (937) 333-3883/FAX (937) 333-4284

MECHANICAL APPLICATION PERMIT TYPE ELECTRICAL HEATING PLUMBING GAS SEWER WATER

BUILDING PERMIT # _____

Address of Work _____

OCCUPANT _____

Owner _____

Owner Address _____

City _____ State _____ Zip Code _____

Phone # _____

FOR REVIEW
Registered contractors must pay permit fees upon approval of plan review

Contractor/Applicant _____

City Registration # _____ Federal ID # _____

Address _____

City _____ State _____ Zip Code _____

Phone # _____

Email _____

PERMIT FEES ARE CALCULATED AUTOMATICALLY BY THE PERMITTING SYSTEM BASED ON THE COST OF THE JOB LISTED BELOW. APPROVED DRAWINGS ARE REQUIRED FOR KITCHEN HOODS, BACKFLOW PREVENTORS & IRRIGATION SERVICES AND MAY BE REQUIRED IF A BUILDING PERMIT IS PART OF THE PROJECT.

PLUMBING (937)333-3892	
Backflow Preventor	
Water Heater	
Water Closet	
Lavatory	
Bathtub	
Sink	
Water Distribution	
Auto. Clothes Washer	
Dishwasher	
Softener	
Garbage Disposal	
Shower Stall	
Sump Pump	
Urinal	
Floor Drain	
Laundry Tray	
Grease Trap	
Drinking Fountain	
JOB COST \$	

GAS PIPING (937)333-3892	
Furnace	
Boiler	
Water Heater	
Unit Heater	
Space Heater	
Range Connection	
Clothes Dryer	
Fireplace	
JOB COST \$	

ELECTRICAL (937)333-3881	
Service Size	
Sub Panel	
Transformers	
JOB COST \$	

HVAC (937)333-3980		
Furnace	A/C	BOILER
MFG _____		
SIZE _____		
JOB COST \$		

WATER (937) 333-3892			
DOMESTIC		FIRE	COMBO
	City to Dig		
	On Premise		
	Under Walk		
	Stub-In		
	Service Size		
	Tap Size		
\$	JOB COST	\$	\$

SEWER (937) 333-3892		
SANITARY		STORM
	City to Dig	
	On Premise	
	Under Walk	
	Stub-In	
	Service Size	
	Tap Size	
\$	JOB COST	\$

CREDIT CARD INFO
ACCOUNT NUMBER _____

EXPIRATION DATE _____ SECURITY CODE _____
_____/____/_____

Description of Work _____

TYPE OF BUILDING

RESIDENTIAL Single Residence 2-Family 3-Family Garage Shed

COMMERCIAL

4-Family 5-Family or more Rooming House/Group Home Parking Lot

STORIES _____ Hotel/Motel Hospital/Nursing Home Theater/Recreational Hall Tent

DAYTON CITY LIMITS Y/N Church Office/Bank Factory/Warehouse Vacant Lot

OTHER JURISDICTION Public Works Auto Repair Garage Parking Garage School

Retail Sales Gas Station Advertising/Billboard Restaurant

Other _____

I certify that the information contained in this form is complete and accurate; and the work will be done as described hereon in accordance with the Unified Building Code and all other applicable laws and ordinances of the City of Dayton.

SIGNATURE _____ DATE _____

MECHANICAL PERMIT FEES

Mechanical permit fees (electrical, heating, plumbing, gas, sewer, and water) are based on the system cost. These costs are defined as “The fair market value for labor and material(s) to complete each service”.

MECHANICAL PERMIT FEE CALCULATIONS:

MINIMUM FEE: For all system costs, the minimum permit fee shall be \$74.81 + **State of Ohio surcharge (see note below)**.

For system costs greater than \$2,000 but less than \$100,000, the fee shall be \$74.81 plus 1% of the cost in excess of \$2,000 + **State of Ohio surcharge (see note below)**.

For system costs \$100,000 or more, the fee shall be \$1,265.75 plus 0.5% of the cost in excess of \$100,000 + **State of Ohio surcharge (see note below)**.

NOTE: In addition to the above City of Dayton permit fees there is a State of Ohio surcharge of 3% on commercial permits and 1% on residential permits. Multiply the City of Dayton fee by .03 for commercial permits or by .01 for residential permits.

SEWER AND WATER PERMIT FEE CALCULATIONS:

For system costs of \$2000 or less, the permit fee shall be \$35.00.

For system costs greater than \$2000 but less than \$100,000, the fee shall be \$35.00 plus 1% of the cost in excess of \$2000.

For system costs \$100,000 or more, the fee shall be \$1015.00 plus 0.5% of the cost in excess of \$100,000.

NOTE: Water and sewer permits are not subject to the state surcharge fee.

Non-sufficient Fund Penalty: A non-sufficient fund penalty of \$35.00 will be charged on all returned checks.

Investigation Fee: An investigation fee of \$62.36 minimum for 1-, 2-, & 3-family residences and all other structures with a \$500.00 maximum may be charged when work is performed without a permit. In addition, the regular permit fee will still be due.

Re-inspection Fee: An investigation fee of \$62.36 shall be charged when additional inspections or trips are made necessary by incomplete or faulty work, or because of an incorrect address given, or failure of the owner or agent to keep an appointment, or similar reasons. No fee shall be charged for one additional inspection. The re-inspection fee shall be charged for each subsequent additional inspection performed on that project.

*** PERMITS EXPIRE 1 YEAR AFTER ISSUANCE DATE OR LAST INSPECTION DATE**