City of Dayton, Ohio

Dayton Open Data

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Dayton Open Data

Fiscal & Budget Transparency Tool

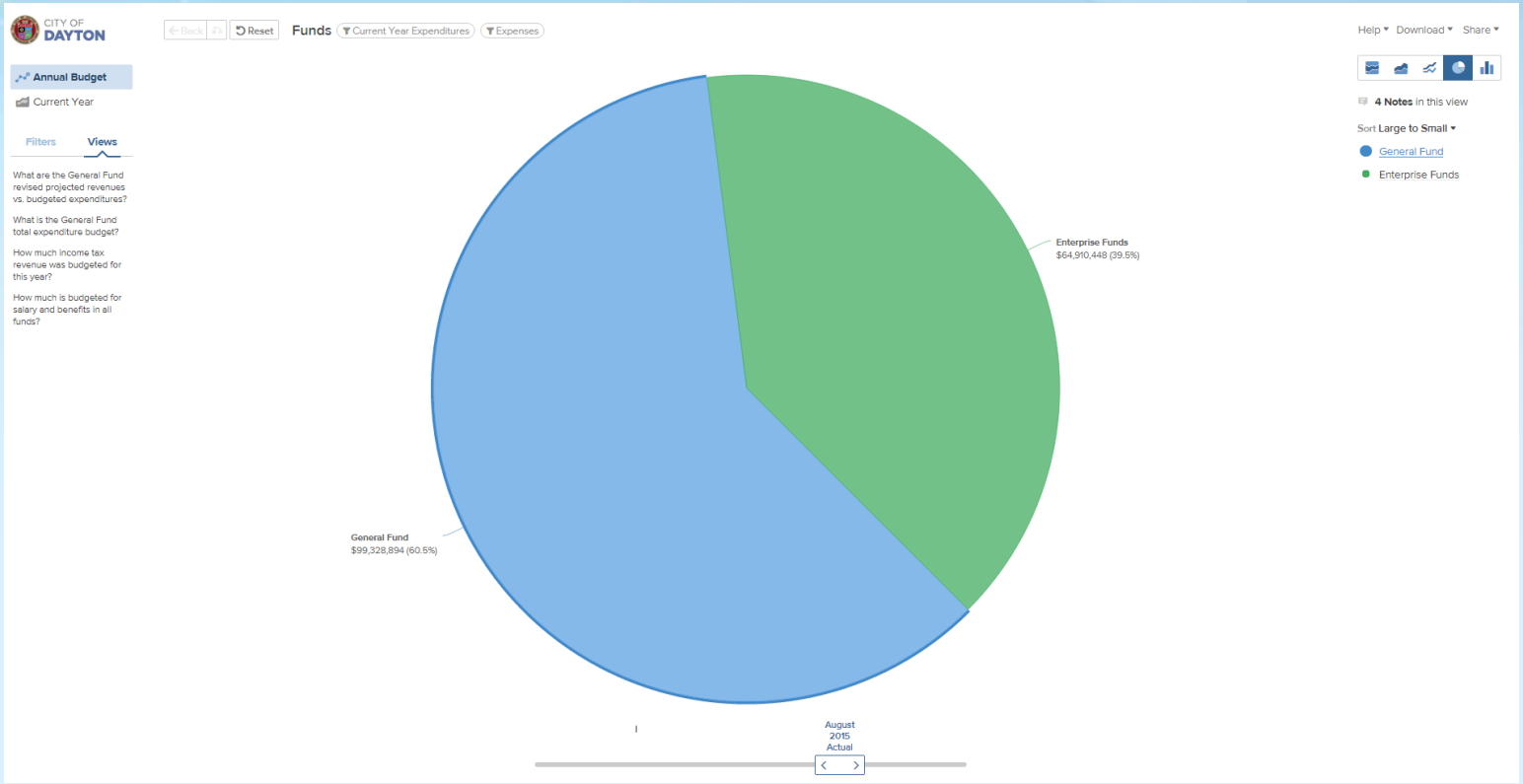
User Guide

Powered by OPENGOV

Dayton's Fiscal & Budget Transparency Tool: Users Guide

Dayton Open Data

Dayton's Fiscal and Budget Transparency Tool allows you to access full financial data on easy-to-understand charts and graphs, in just a few clicks.



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www.daytonohio.gov

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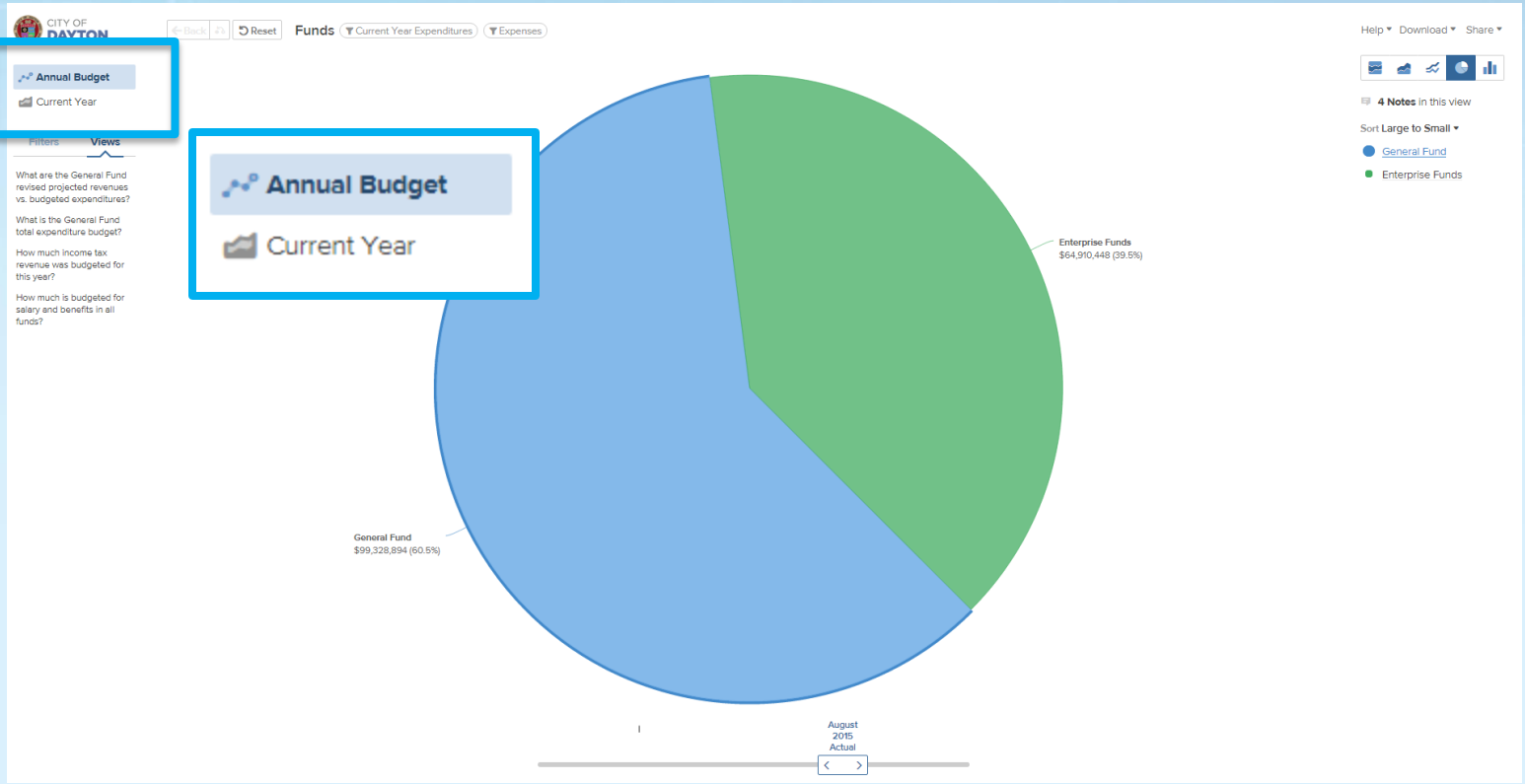
The **Annual Budget** report displays the full year budget and each of the completed month's data within the current year.

The **Current Year** report allows the user to select a specific month and look at the data in an actual versus budget format.



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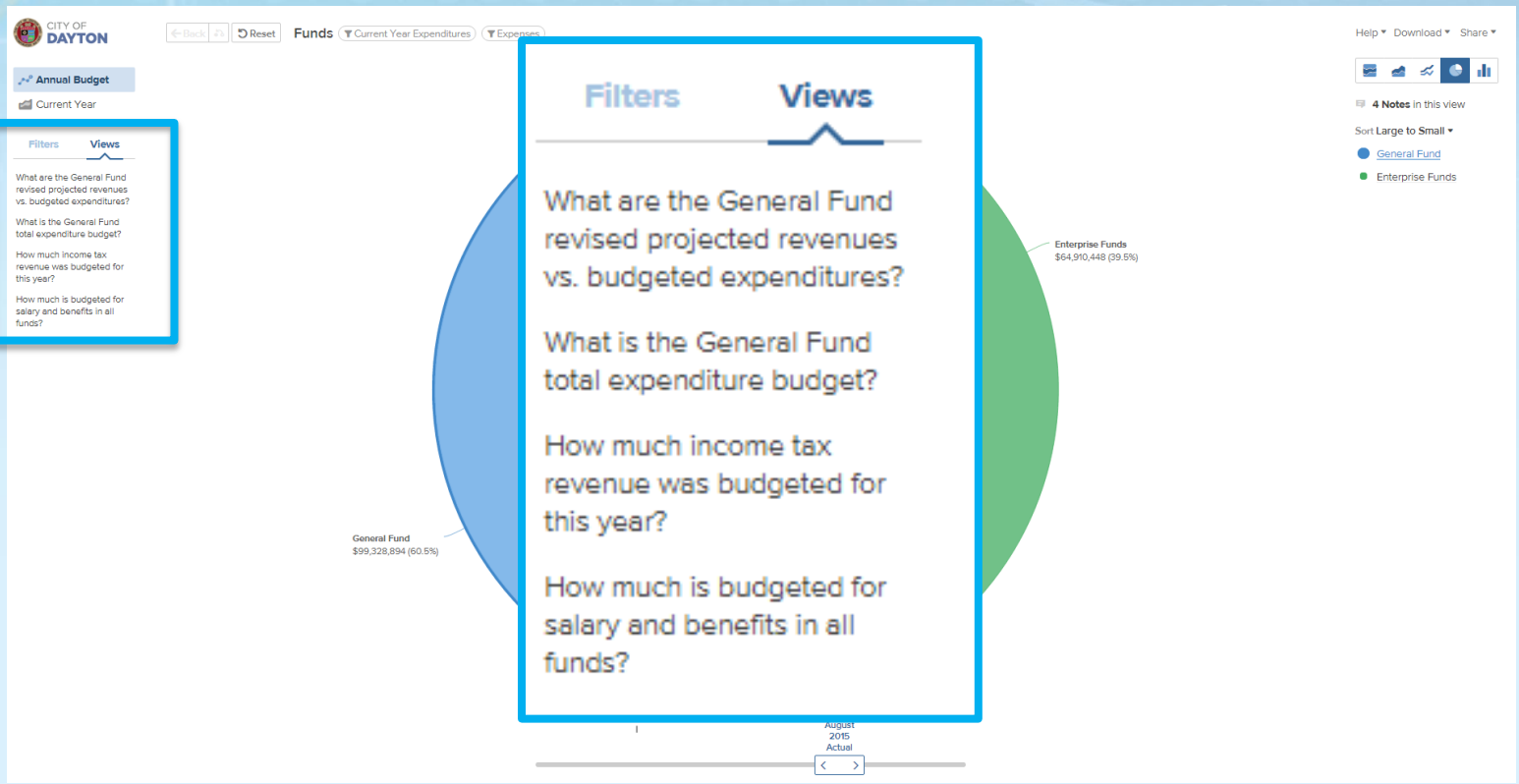
Click on any of the **Saved Views** to see answers to some of the most frequently asked questions.



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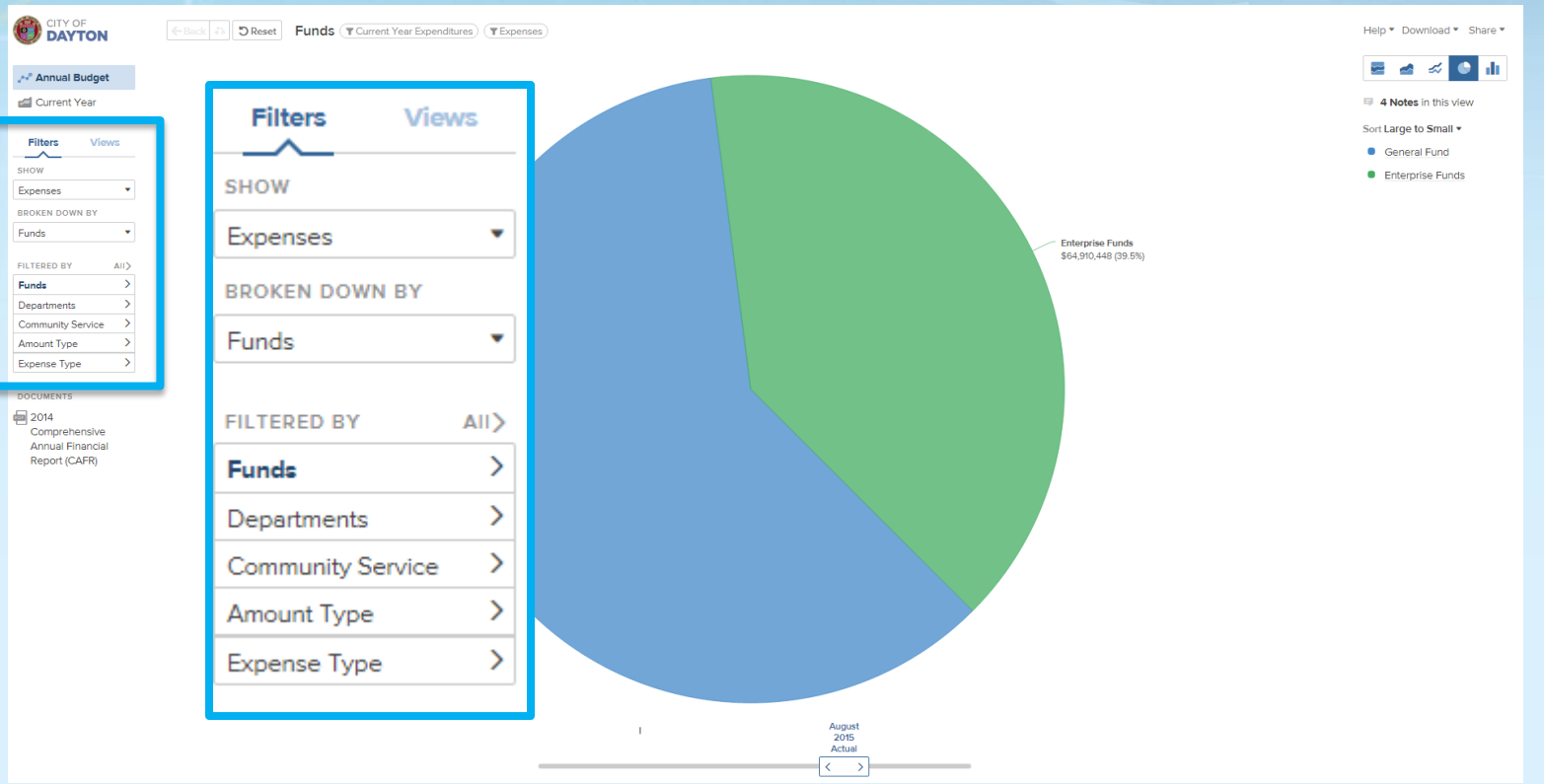
Use the various **Filters** on the left panel to build the view you want and understand the data in different ways.



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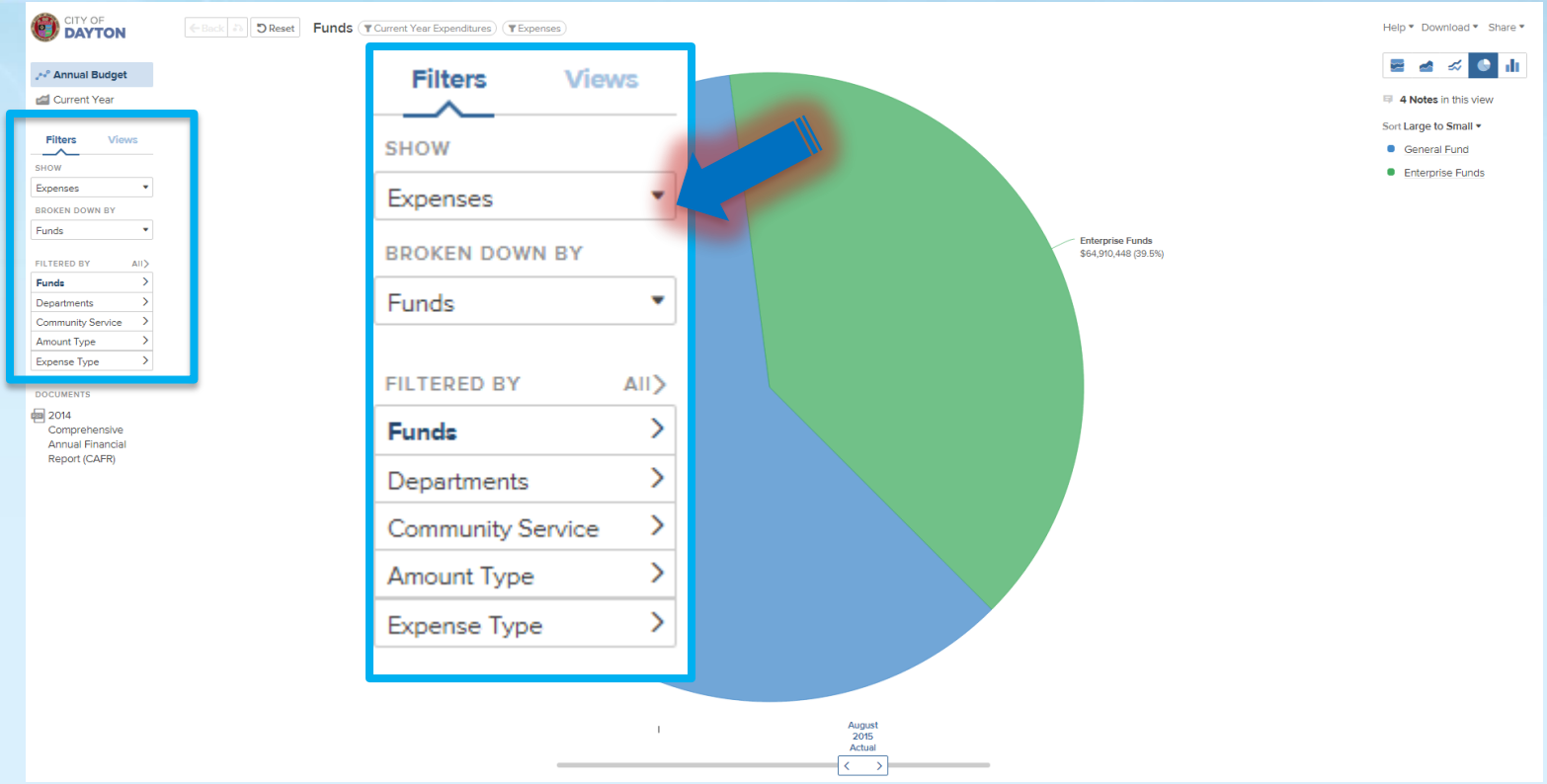
The **Show drop-down** allows you to see the data that is of most interest to you.



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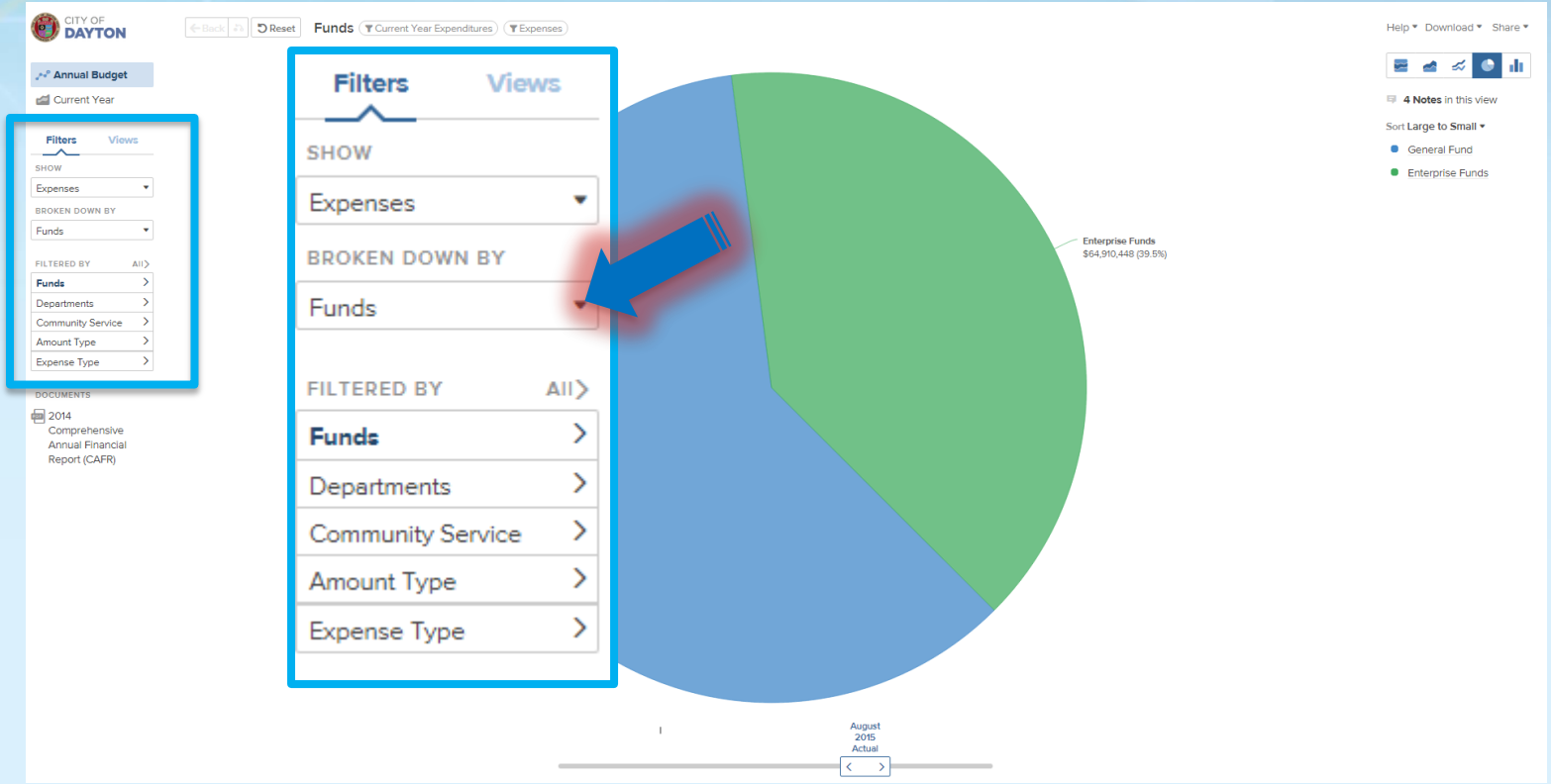
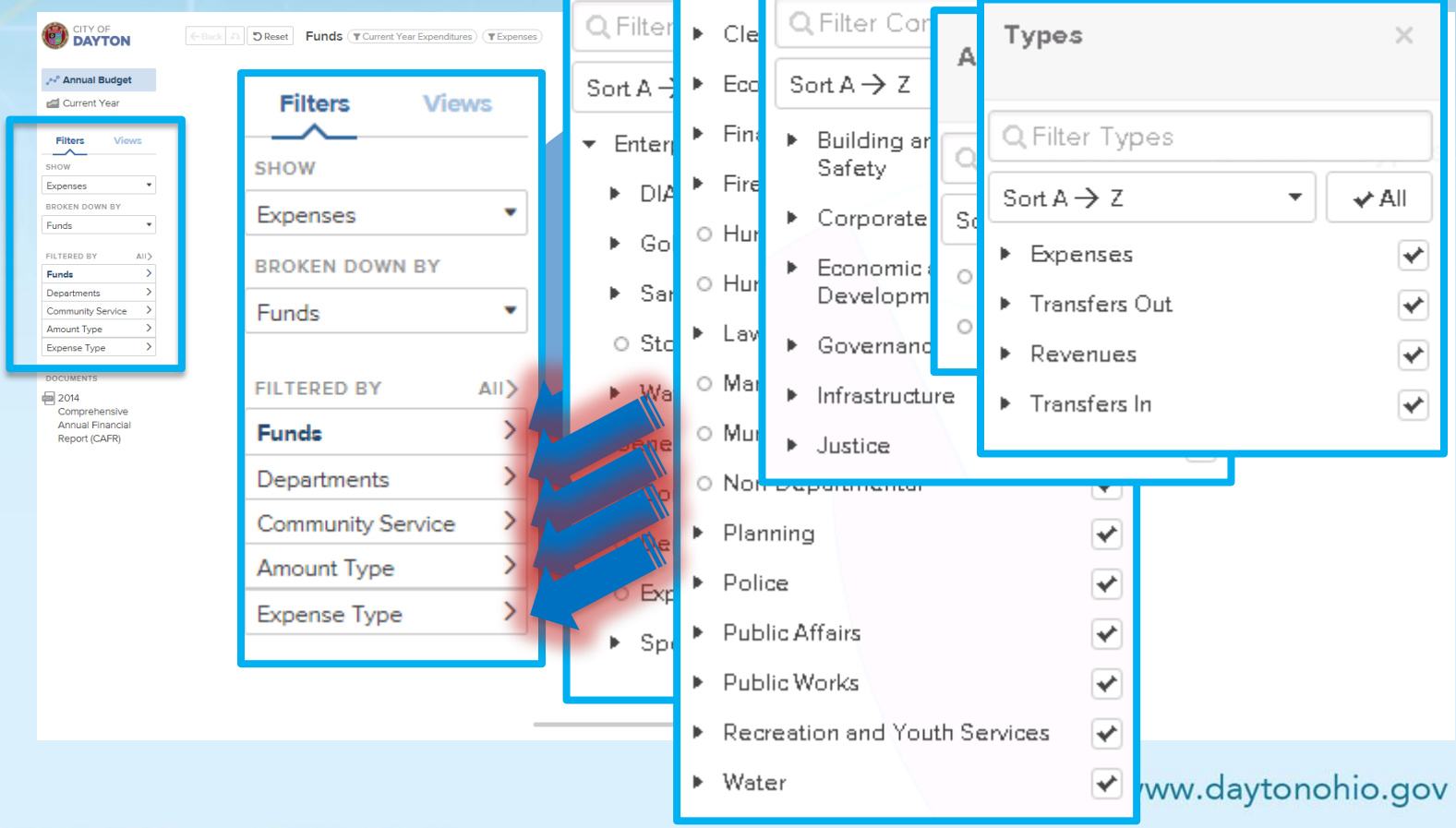
The **Broken Down By drop-down** allows you to specify the category you would like the data to be organized by in your view.



Use the **Filtered By** opti filters. These filters allow you to selec you want to include and exclude



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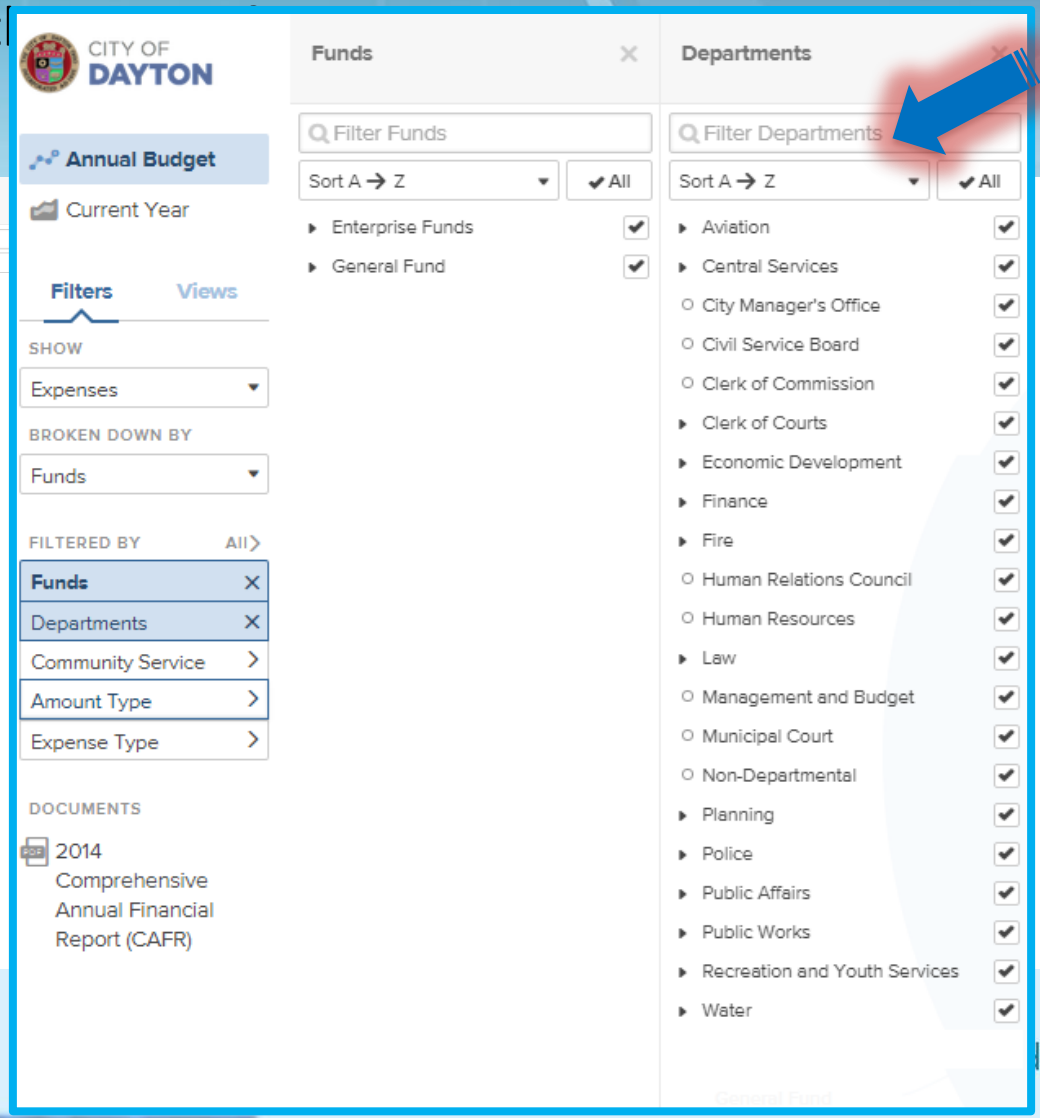
Use the **Search** function within each filter to find someth



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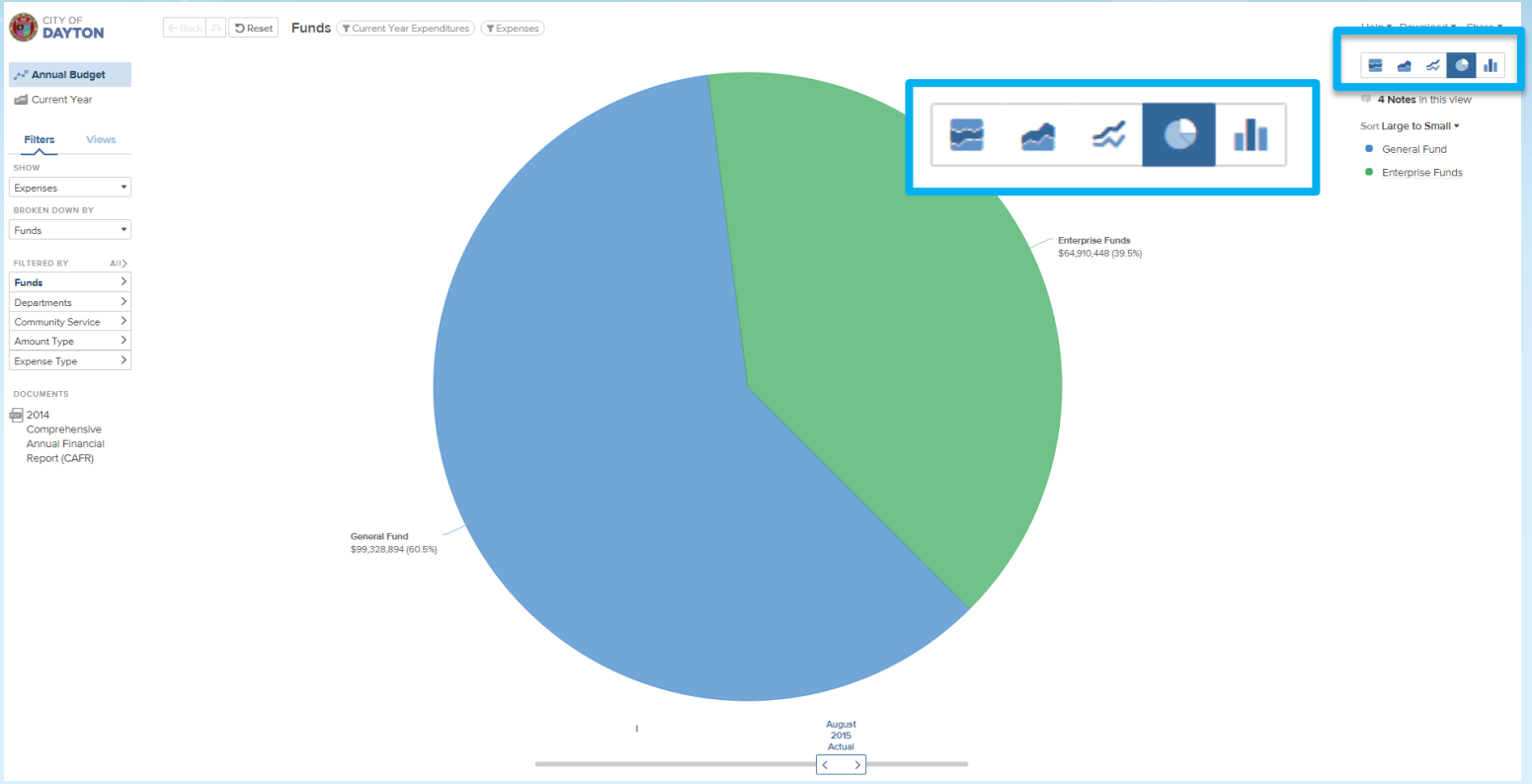
There are **five different types of visual graphs** you can view: Stacked percentage graph, Stacked line graph, Line graph, Pie chart and Bar chart.



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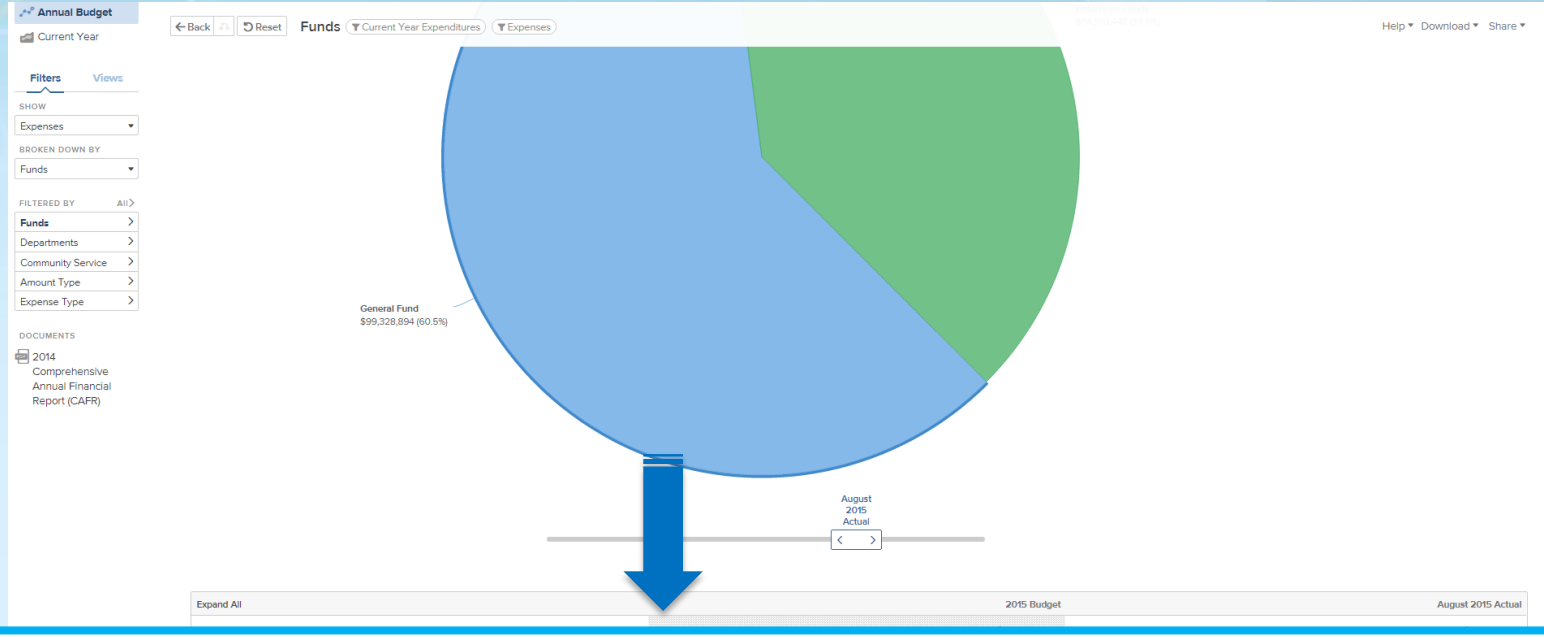
By scrolling down the page you will find the accompanying **Data Table**.



Expand All	2015 Budget	August 2015 Actual
General Fund	$ 160,914,300	$ 99,328,894
Enterprise Funds	117,038,800	64,910,448
Total	$ 277,953,100	$ 164,239,342

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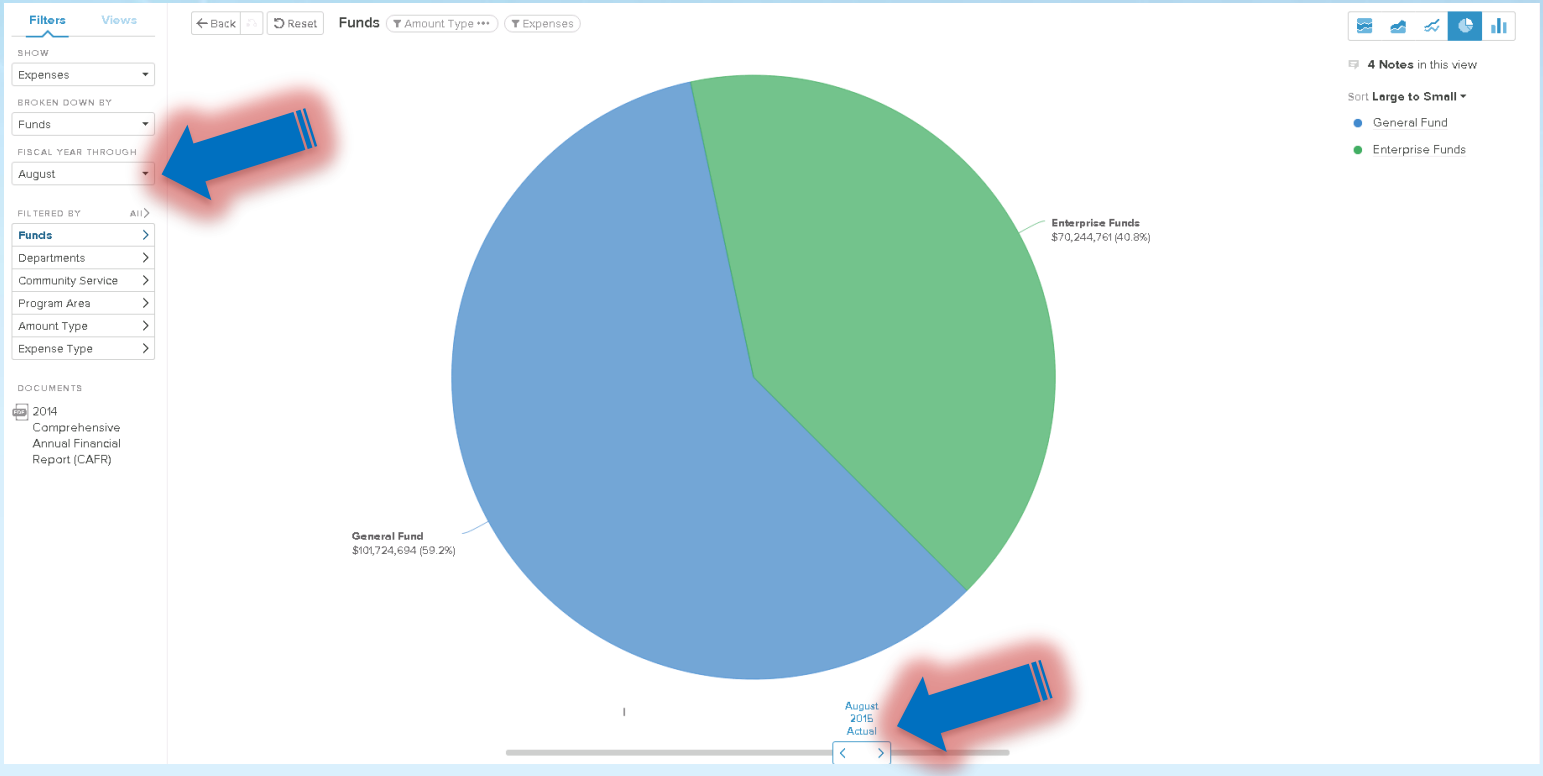
In the Current Year report use the **Fiscal Year Though** drop-down or the **sliding bar** to specify the period you would like the month end data to be displayed in your view.



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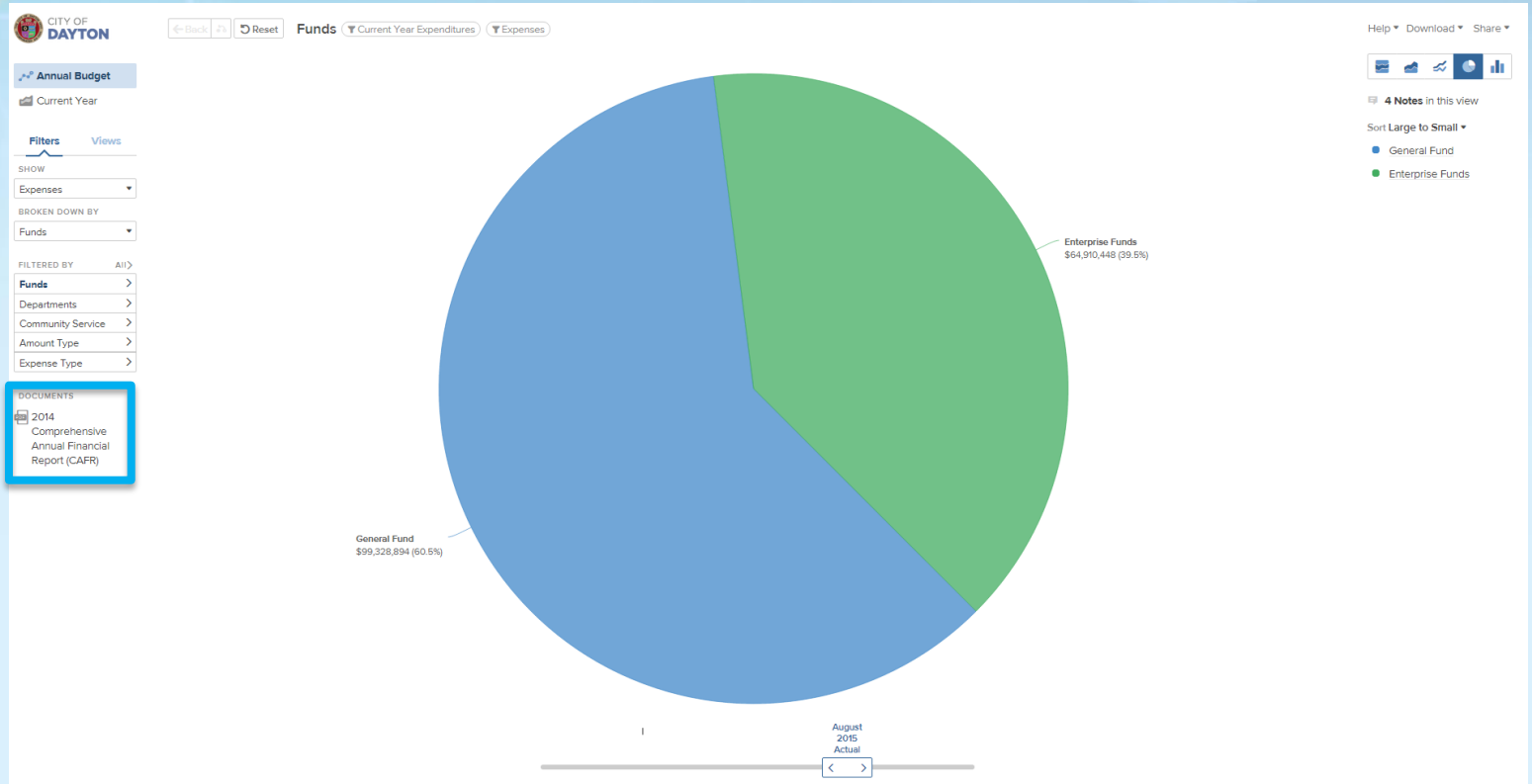
We've added the most recent Comprehensive Annual Financial Report in the **documents** section so that you can download it directly from the report.



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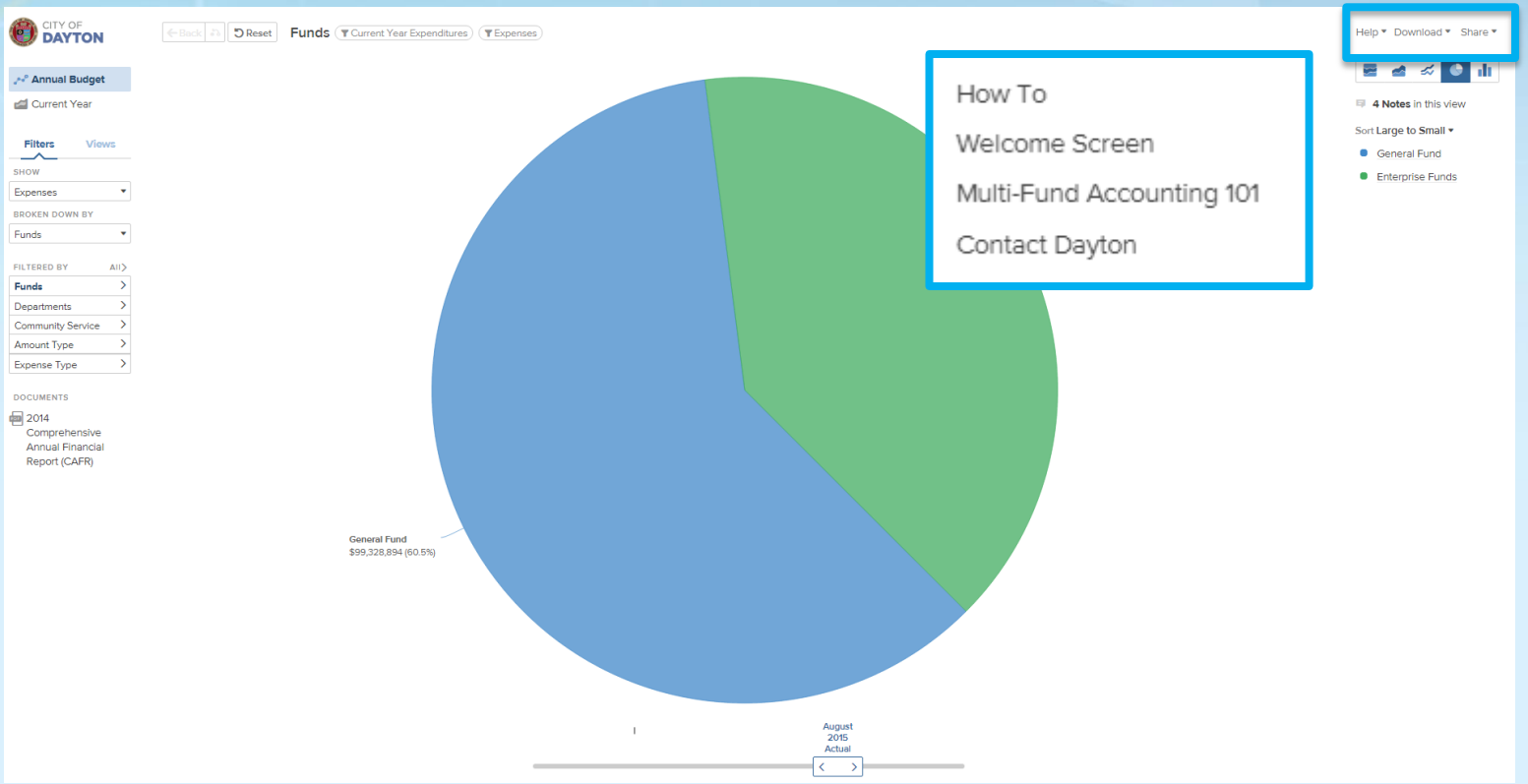
Use the help drop-down to either: view a short **How-To Guide** with further tips on navigating or **Contact** the administrators of our site to provide feedback and ask questions.



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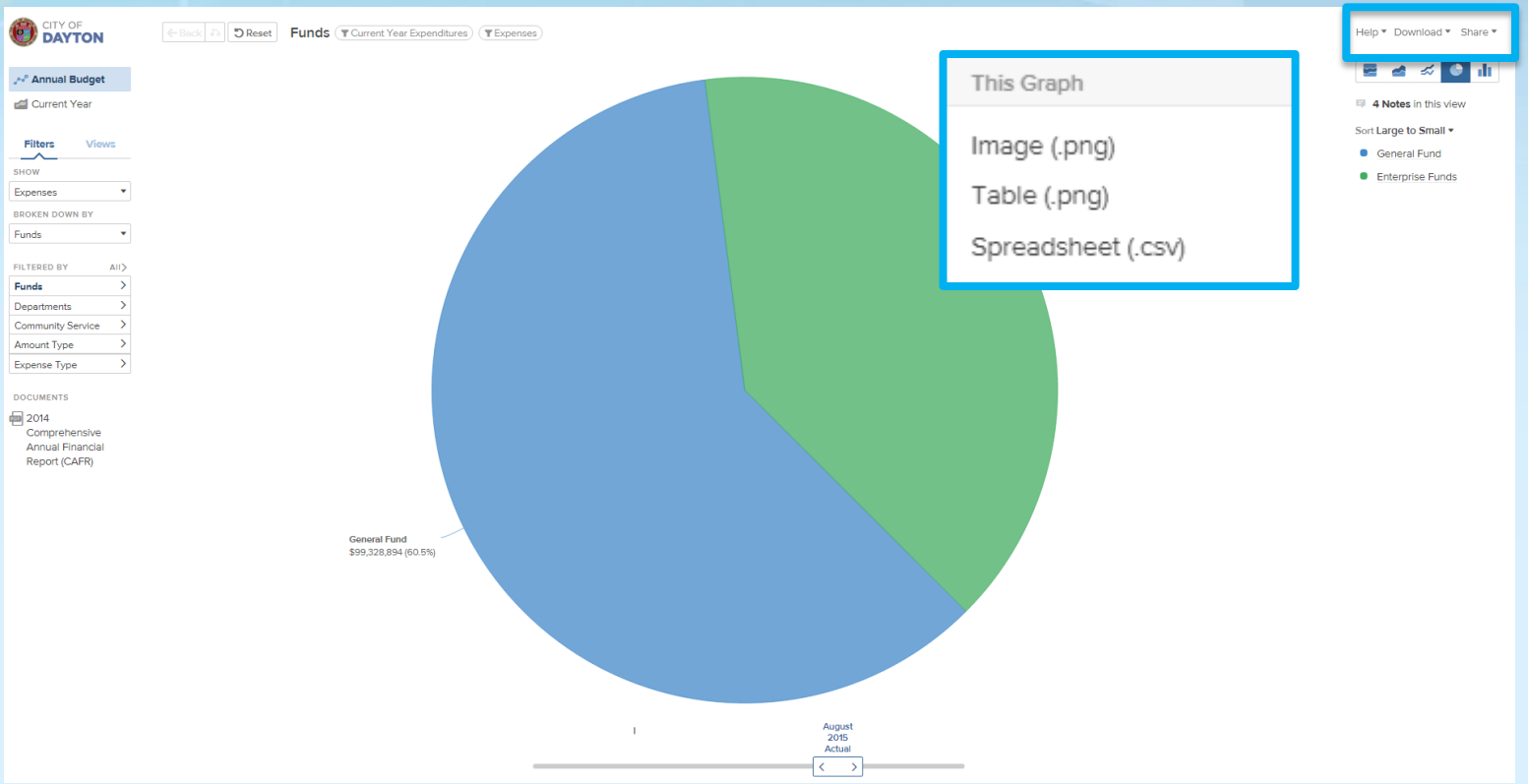
The **download** drop-down allows you to download the customized graph or table directly to your computer.



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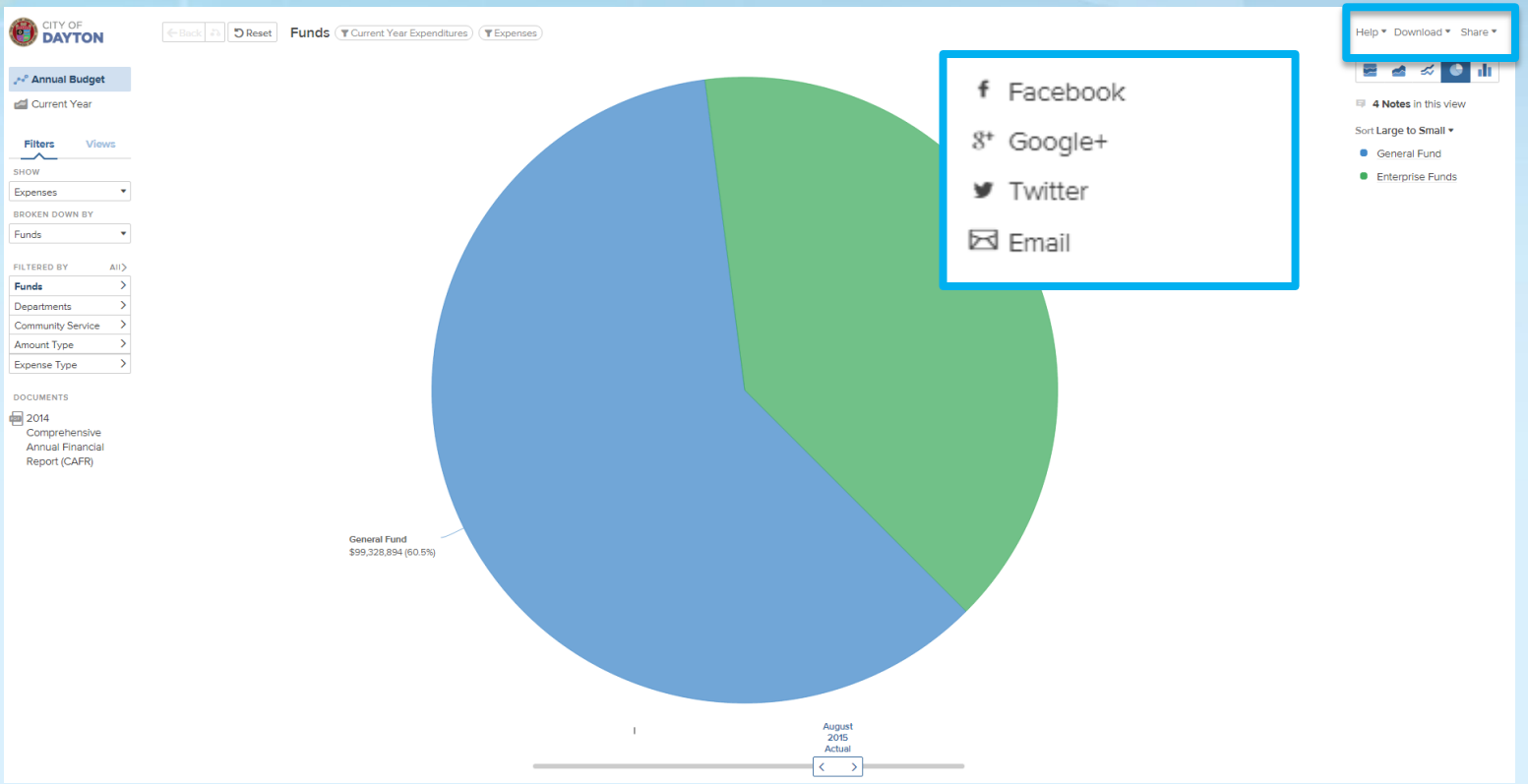
Use the **Share** drop-down to share your customized graph through social media or through email.



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The **Note** feature is deployed to answer frequent questions in advance for the user. Whenever a note is applicable to the current filter there is an indication on the right side of the window, click it for more details.

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