



City of Dayton, Ohio

Dayton Open Data

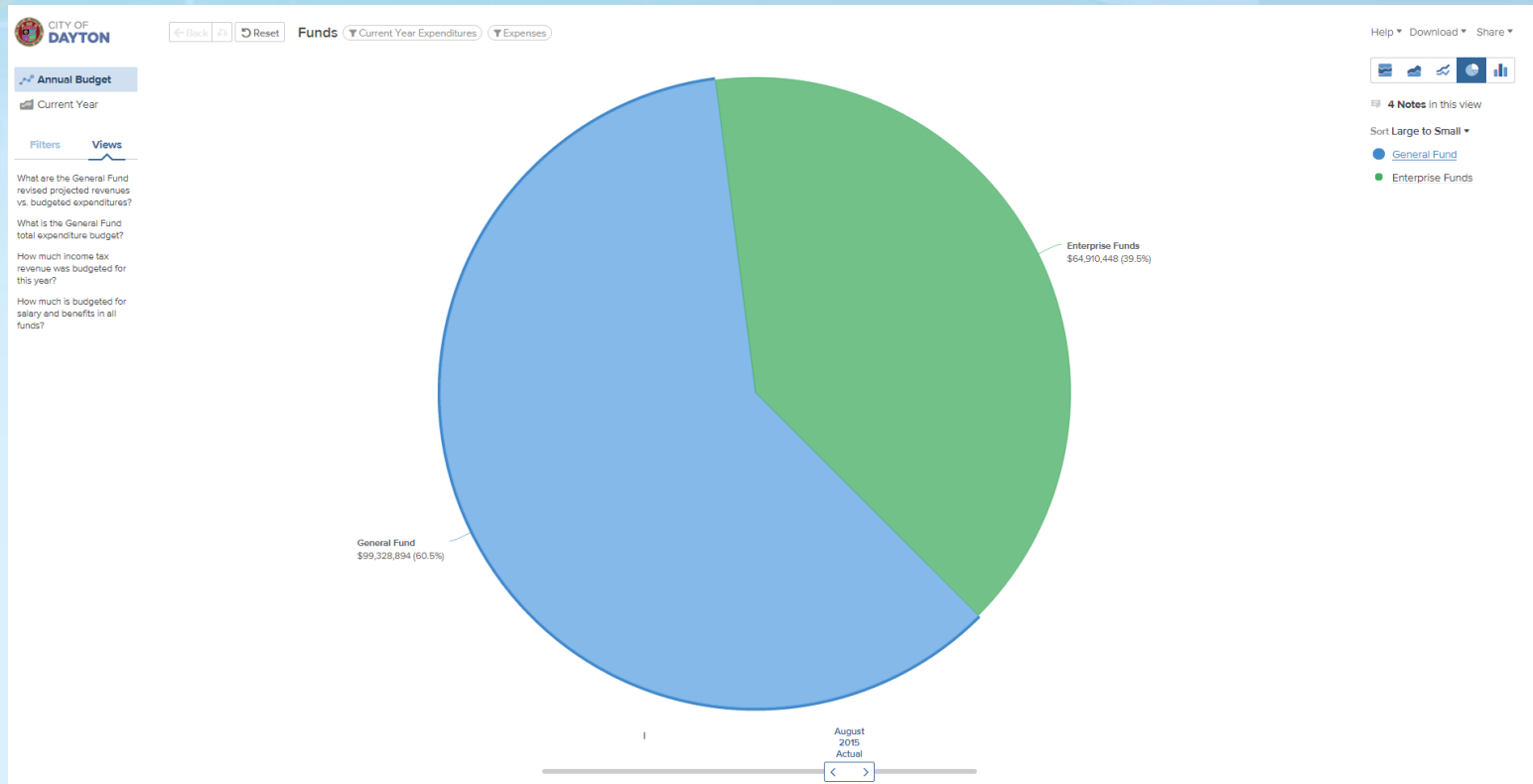
# City of Dayton Dayton Open Data

## Fiscal & Budget Transparency Tool User Guide

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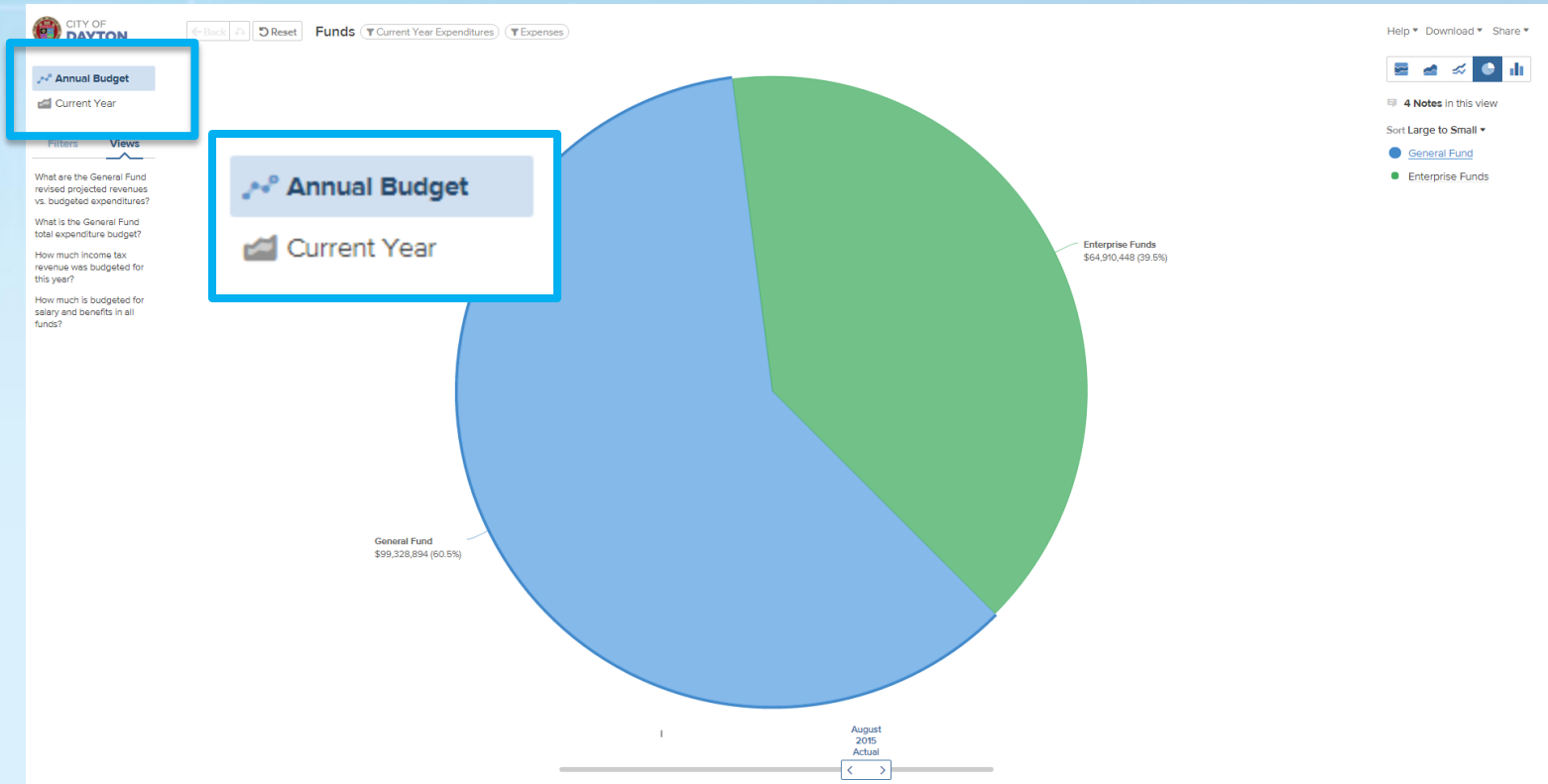
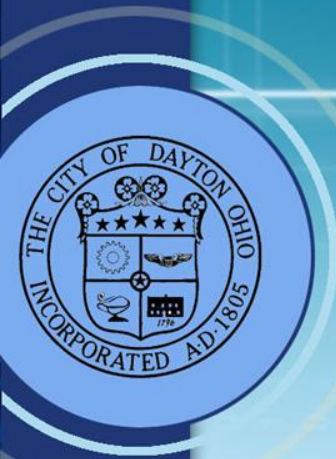


Dayton's Fiscal and Budget Transparency Tool allows you to access full financial data on easy-to-understand charts and graphs, in just a few clicks.



The **Annual Budget** report displays the full year budget and each of the completed month's data within the current year.

The **Current Year** report allows the user to select a specific month and look at the data in an actual versus budget format.



Click on any of the **Saved Views** to see answers to some of the most frequently asked questions.



City of Dayton  
Annual Budget  
Current Year

Filters Views

What are the General Fund revised projected revenues vs. budgeted expenditures?  
What is the General Fund total expenditure budget?  
How much income tax revenue was budgeted for this year?  
How much is budgeted for salary and benefits in all funds?

General Fund  
\$99,328,894 (60.5%)

Enterprise Funds  
\$64,910,448 (39.5%)

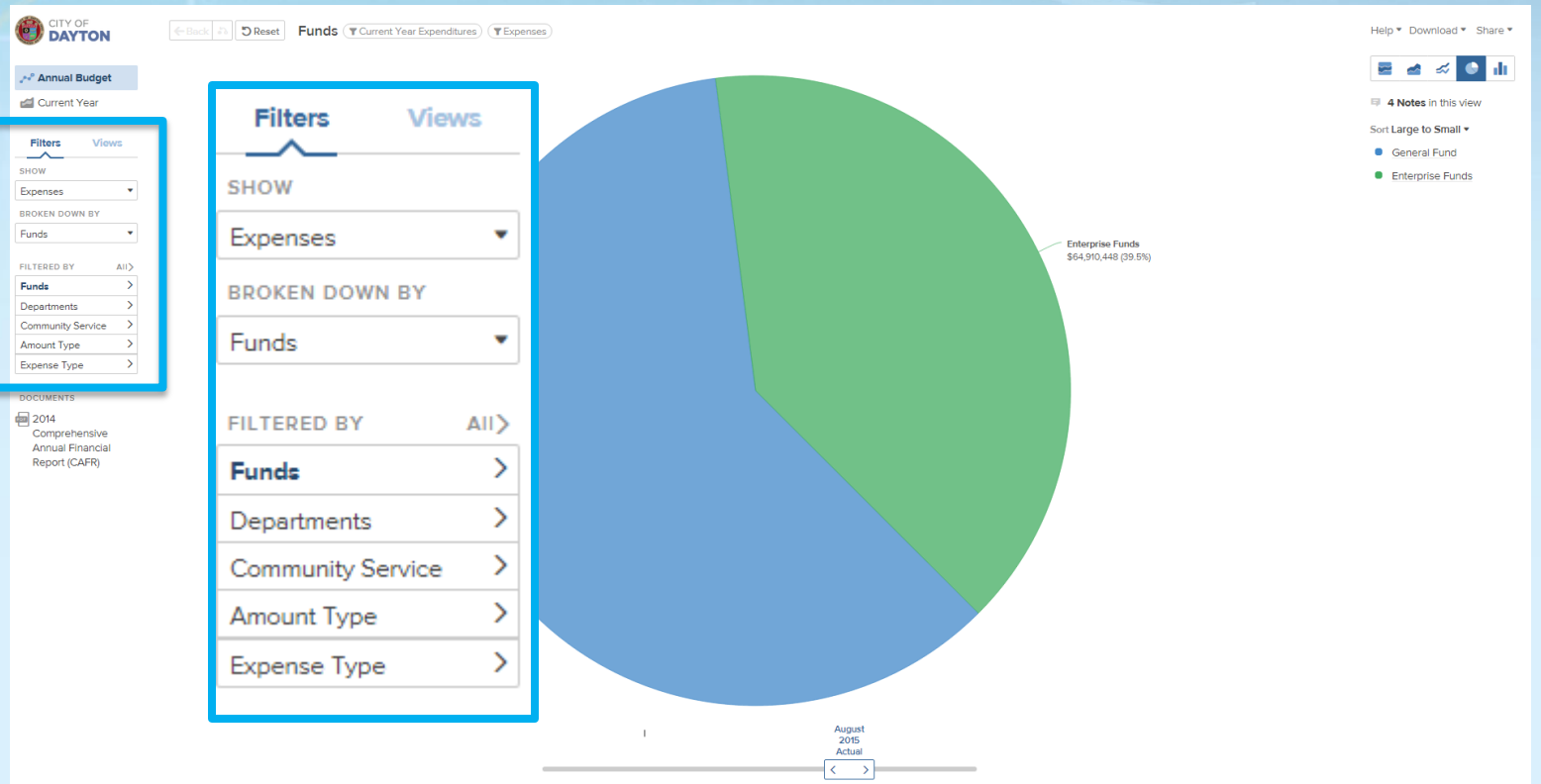
Filters Views

What are the General Fund revised projected revenues vs. budgeted expenditures?  
What is the General Fund total expenditure budget?  
How much income tax revenue was budgeted for this year?  
How much is budgeted for salary and benefits in all funds?

August 2015 Actual



Use the various **Filters** on the left panel to build the view you want and understand the data in different ways.



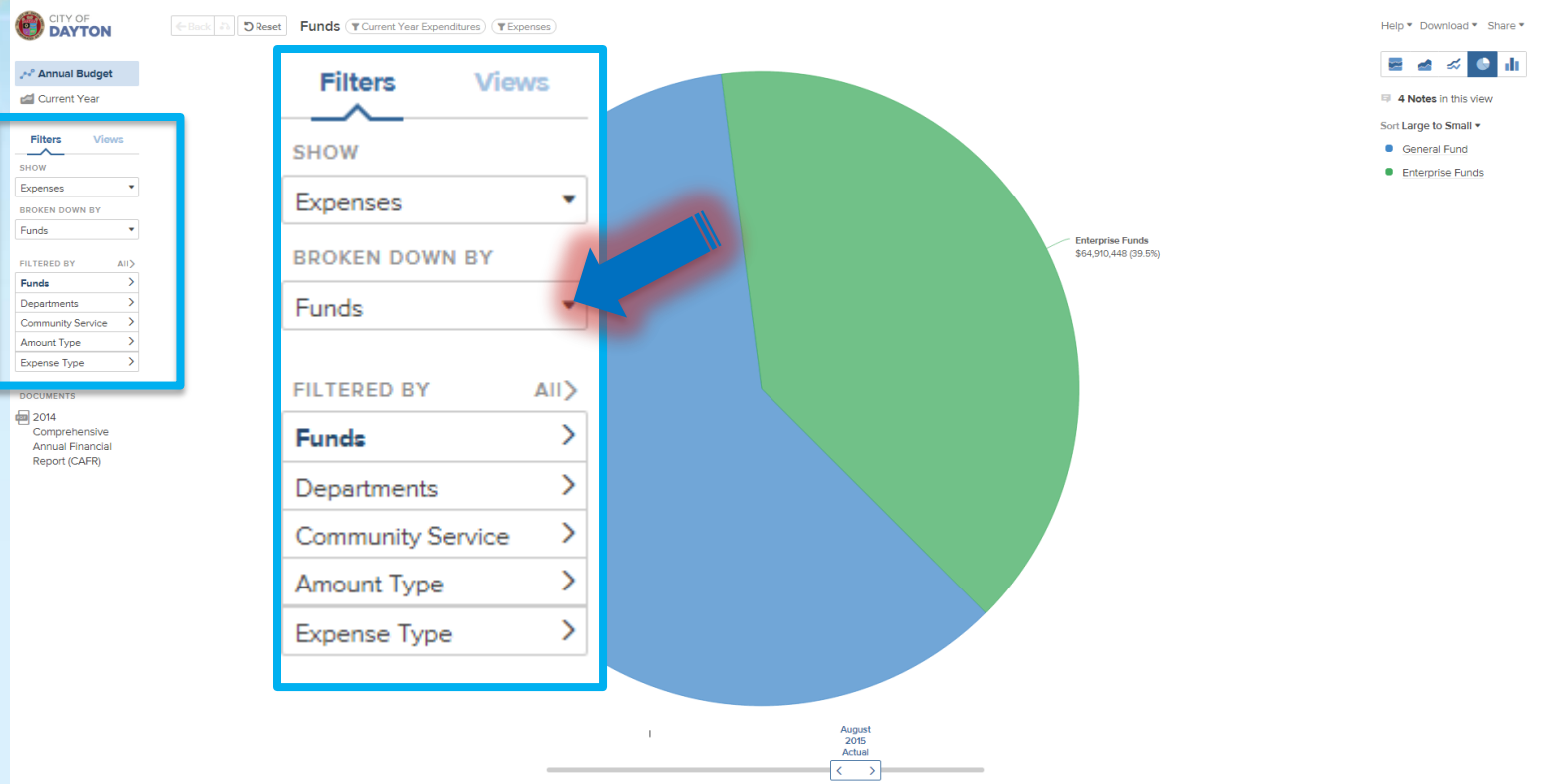
The **Show** drop-down allows you to see the data that is of most interest to you.



The screenshot displays the City of Dayton's Fiscal & Budget Transparency Tool. The interface includes a navigation menu on the left with options like 'Annual Budget' and 'Current Year'. The main content area features a 'Filters' panel with a 'SHOW' dropdown menu set to 'Expenses'. A blue box highlights this dropdown, and a blue arrow points to the 'Expenses' option. Below the 'SHOW' dropdown is a 'BROKEN DOWN BY' section with a 'Funds' dropdown menu. The 'FILTERED BY' section includes 'Funds', 'Departments', 'Community Service', 'Amount Type', and 'Expense Type'. To the right, a pie chart shows the distribution of funds, with a large green segment for 'Enterprise Funds' (\$64,910,448, 39.5%) and a smaller blue segment for 'General Fund'. The right sidebar contains 'Help', 'Download', 'Share', '4 Notes in this view', and 'Sort Large to Small' options.



The **Broken Down By** drop-down allows you to specify the category you would like the data to be organized by in your view.





Use the **Filtered By** options and filters. These filters allow you to select what you want to include and exclude.

Filter Departments

Sort A → Z

- Aviation
- Central Services

Community Service

Filter Community Service

Sort A → Z

- Building and Safety
- Corporate
- Economic Development
- Governance
- Infrastructure
- Justice

Types

Filter Types

Sort A → Z

- Expenses
- Transfers Out
- Revenues
- Transfers In

CITY OF DAYTON

Annual Budget

Current Year

Filters Views

SHOW Expenses

BROKEN DOWN BY Funds

FILTERED BY All

- Funds
- Departments
- Community Service
- Amount Type
- Expense Type

Funds

Filter Funds

Sort A → Z

- Enter
- DIA
- Go
- Sar
- Sto
- Wa
- Sp

Non-Departmental

- Planning
- Police
- Public Affairs
- Public Works
- Recreation and Youth Services
- Water

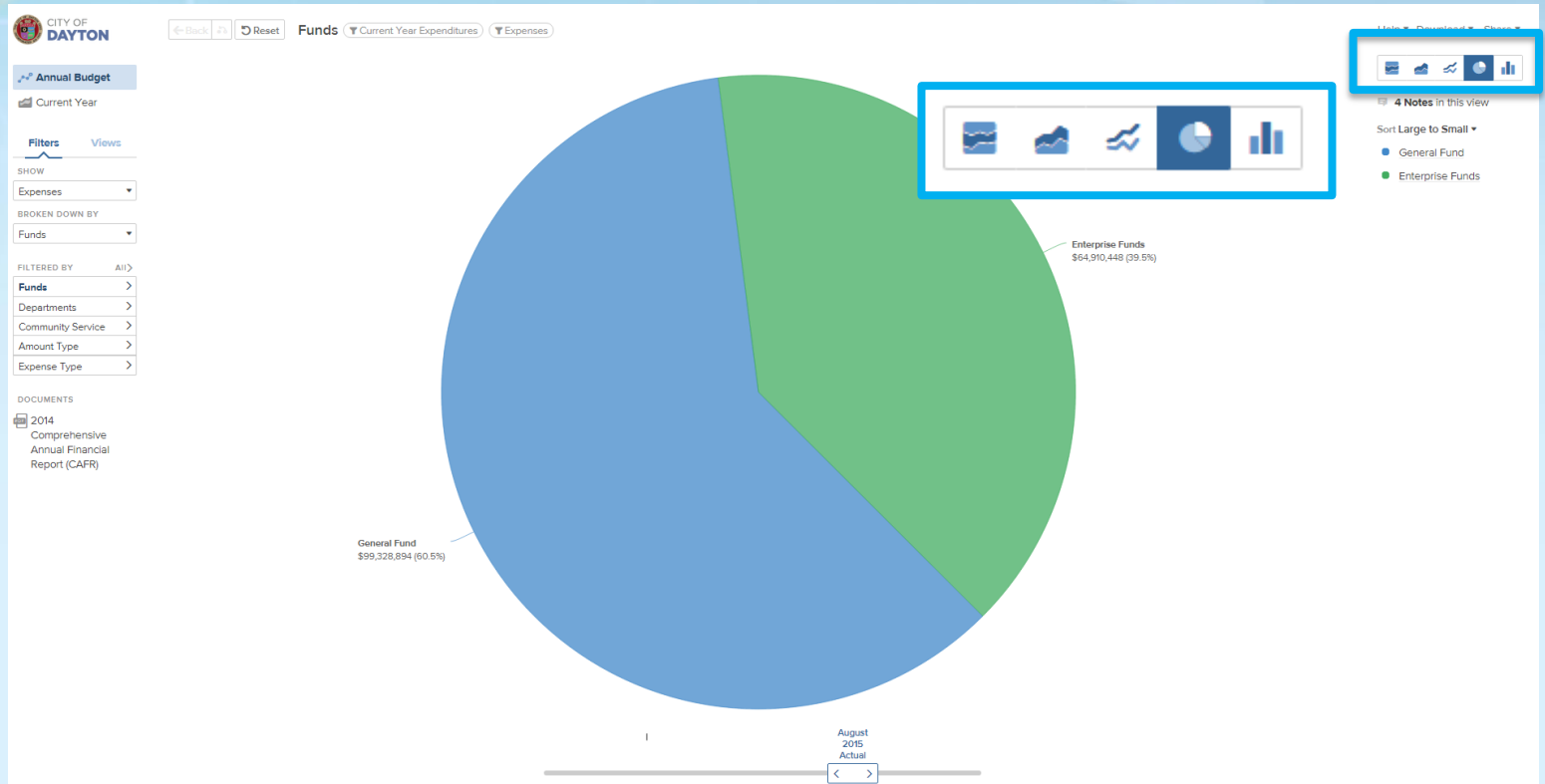


Use the **Search** function within each filter to find something



The screenshot shows the City of Dayton's Fiscal & Budget Transparency Tool interface. The main content area is divided into two columns: **Funds** and **Departments**. Both columns have a search box labeled "Filter Funds" and "Filter Departments" respectively. A blue arrow points to the "Filter Departments" search box. Below the search boxes, there are sorting options (Sort A → Z) and checkboxes for "All". The **Funds** column lists "Enterprise Funds" and "General Fund", both with checked checkboxes. The **Departments** column lists various departments, each with a checked checkbox. The left sidebar contains navigation options like "Annual Budget", "Current Year", and "Filters". The right sidebar contains document information, including "4 Notes in this view" and "Sort Large to Small".

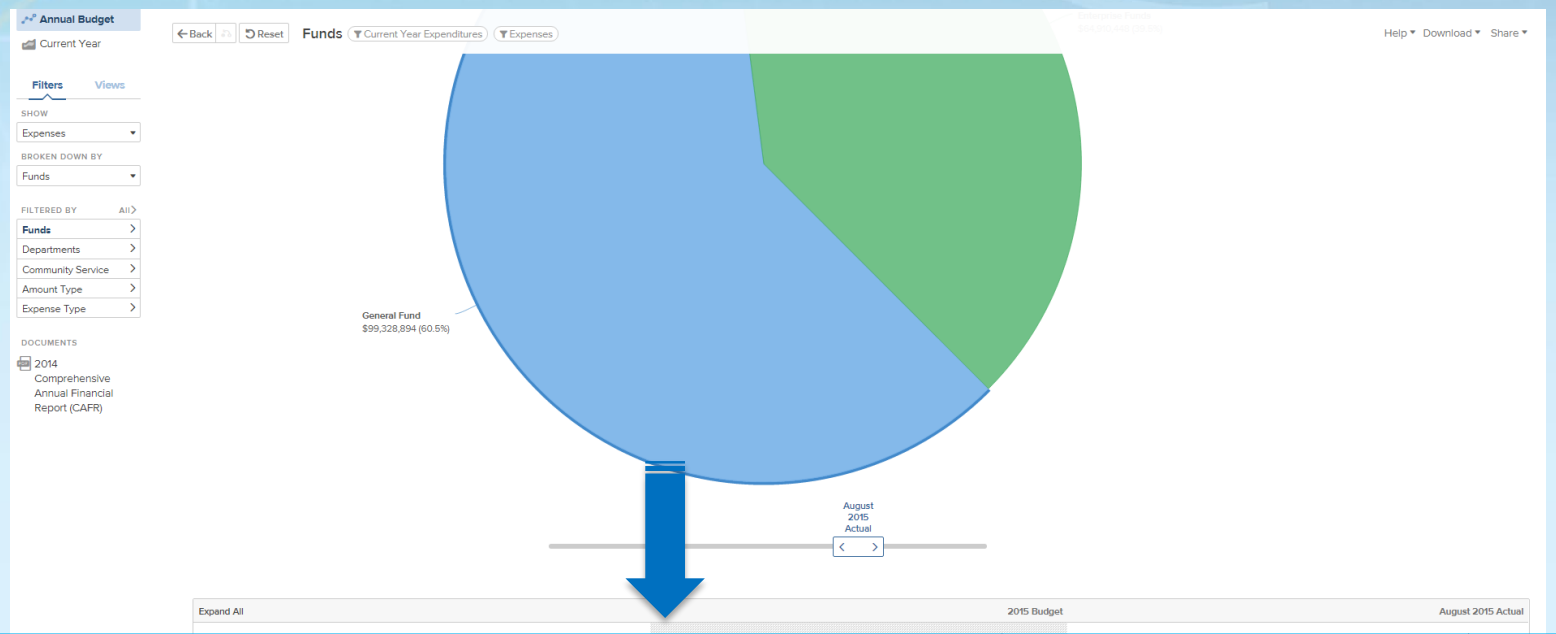
There are **five different types** of visual graphs you can view: Stacked percentage graph, Stacked line graph, Line graph, Pie chart and Bar chart.



By scrolling down the page you will find the accompanying **Data Table.**



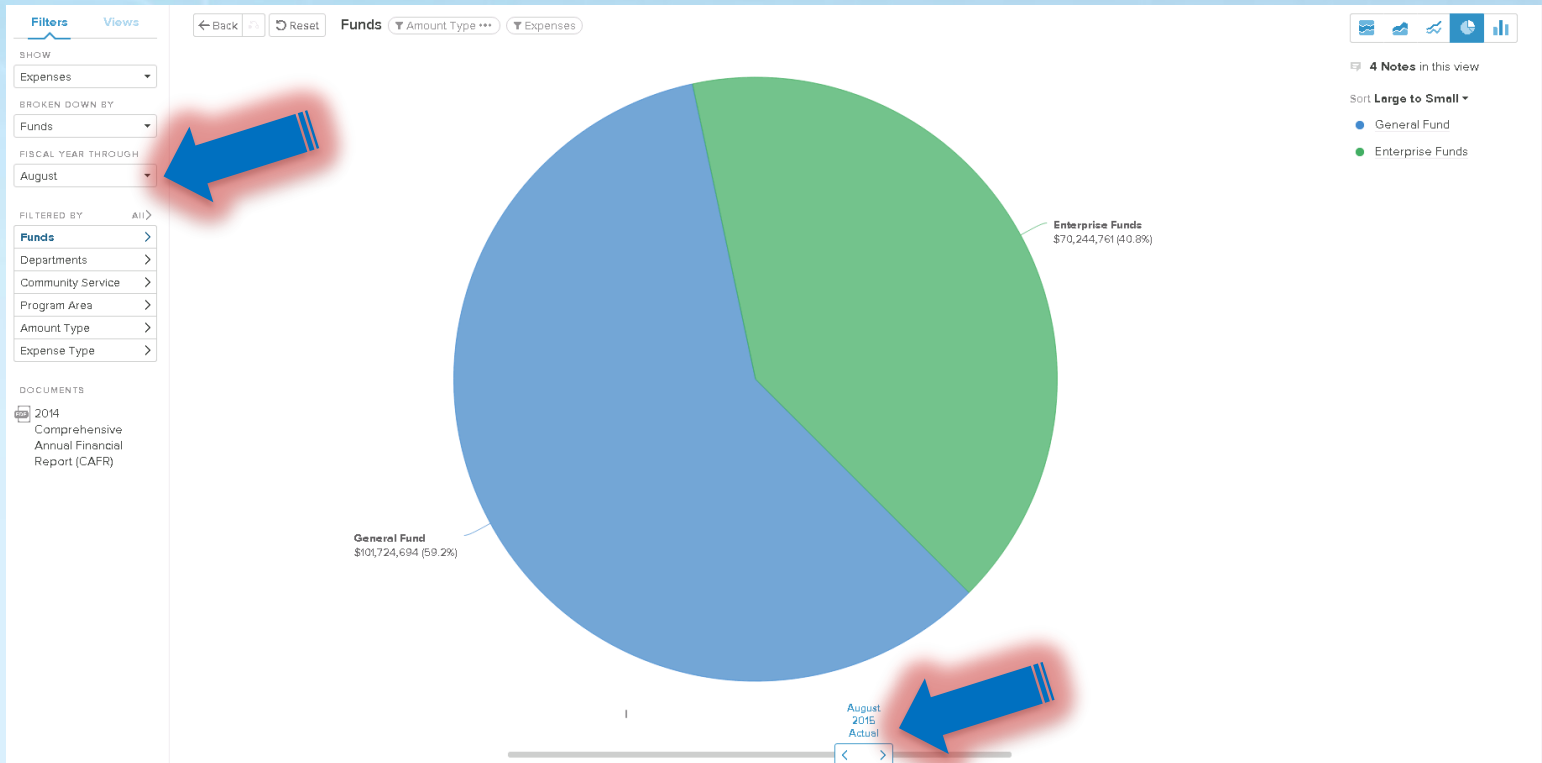
of Dayton, Ohio



Expand All		2015 Budget	August 2015 Actual
▶	General Fund	\$ 160,914,300	\$ 99,328,894
▶	Enterprise Funds	117,038,800	64,910,448
	<b>Total</b>	<b>\$ 277,953,100</b>	<b>\$ 164,239,342</b>



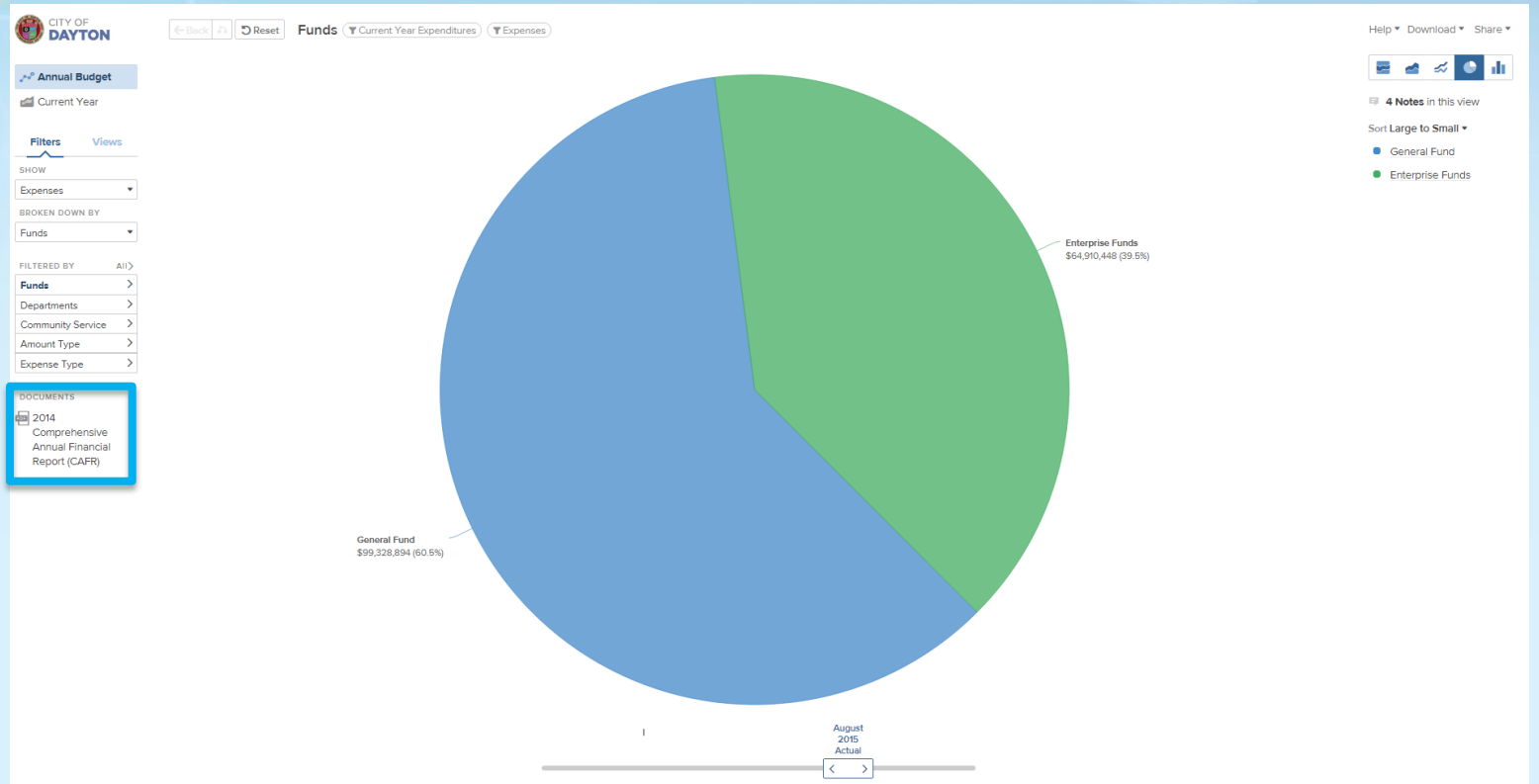
In the Current Year report use the **Fiscal Year Though** drop-down or the **sliding bar** to specify the period you would like the month end data to be displayed in your view.





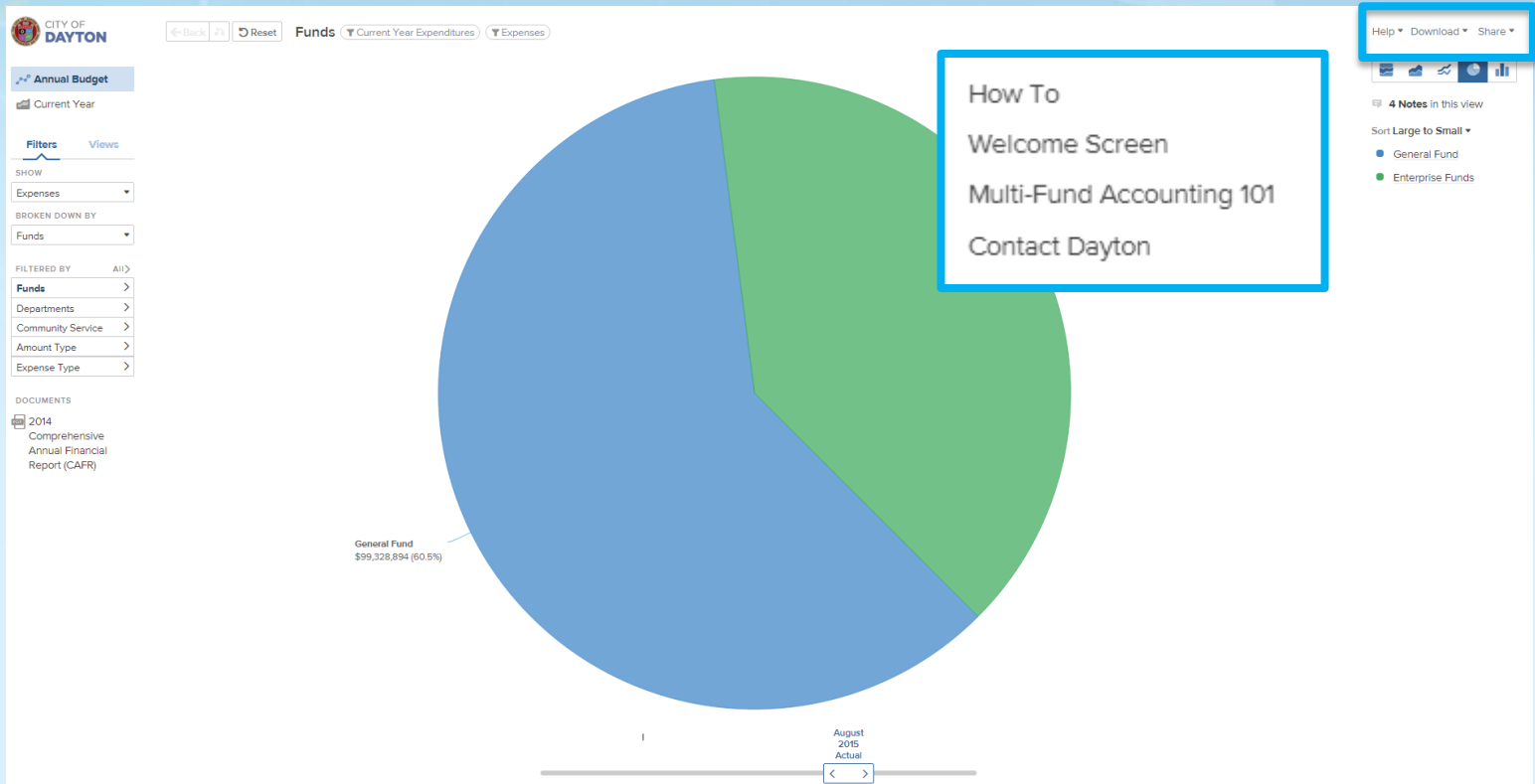


We've added the most recent Comprehensive Annual Financial Report in the **documents** section so that you can download it directly from the report.



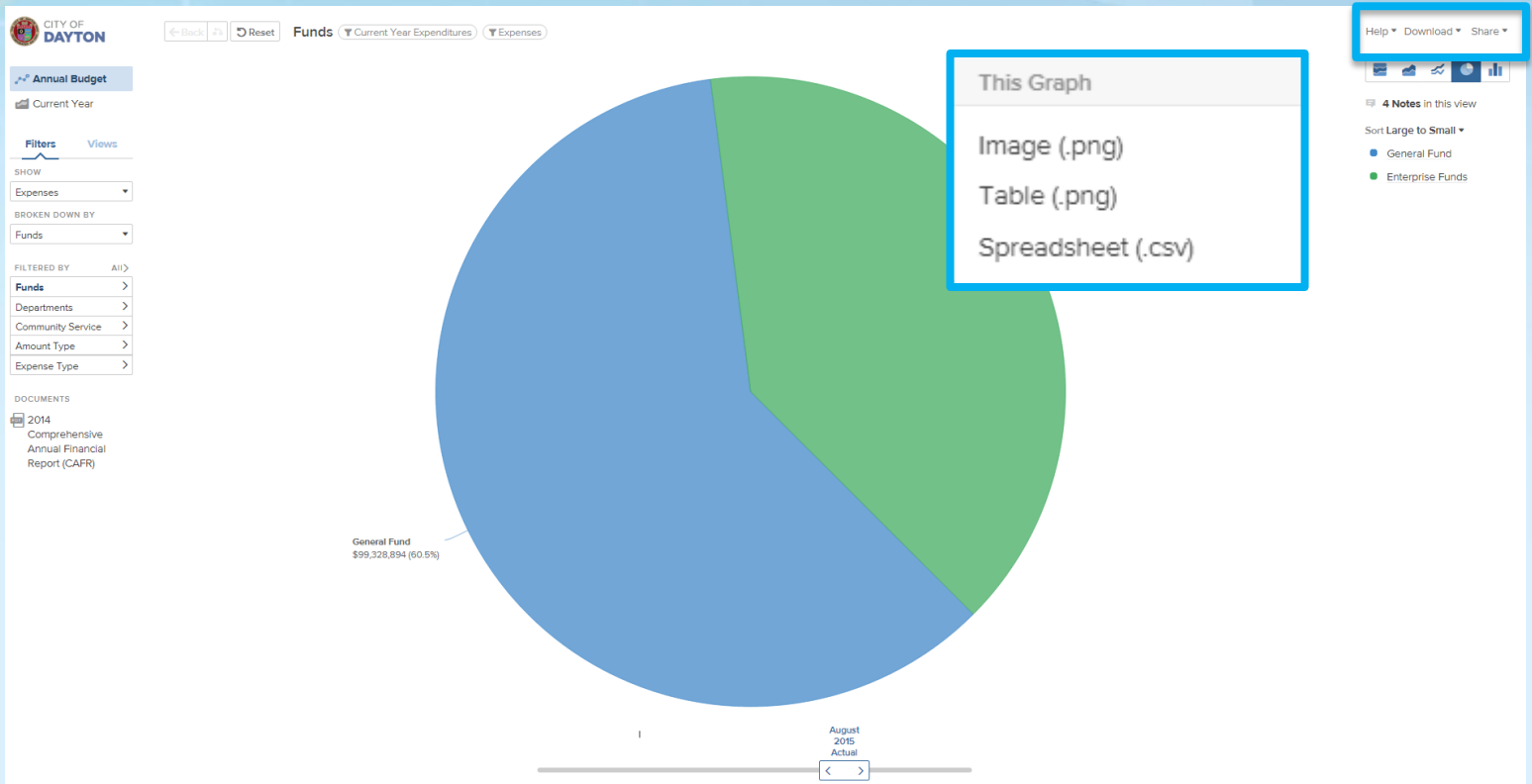


Use the help drop-down to either: view a short **How-To Guide** with further tips on navigating or **Contact** the administrators of our site to provide feedback and ask questions.



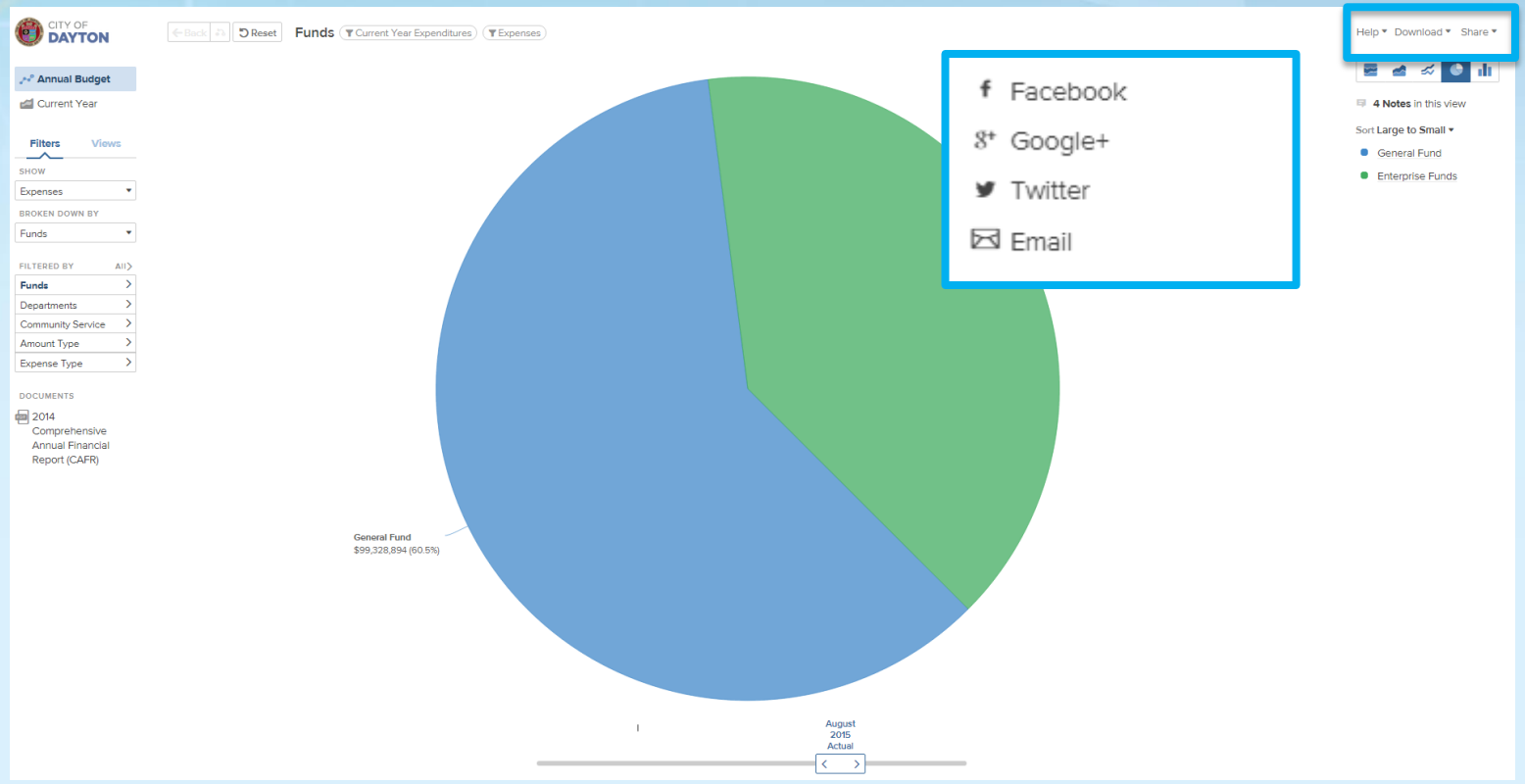


The **download** drop-down allows you to download the customized graph or table directly to your computer.





Use the **Share** drop-down to share your customized graph through social media or through email.







The **Note** feature is deployed to answer frequent questions in advance for the user. Whenever a note is applicable to the current filter there is an indication on the right side of the window, click it for more details.

The screenshot displays the City of Dayton Open Data tool interface. At the top, there are navigation buttons: 'Back', 'Reset', 'Funds', 'Current Year Expenditures', and 'Expenses'. The main content area features a pie chart with a 'Notes' popup window overlaid. The popup window, titled 'Notes', contains a 'Back to all notes' link and a note titled 'Departmental, Waste Collection-Jefferson Township' with the text: '2015 BUDGET The City of Dayton has a contract with Jefferson Township to collect waste/recycling from their residents. The City of Dayton recieves corresponding revenue for those services rendered.' To the right of the popup, a legend indicates '4 Notes in this view' with a blue dot for 'General Fund' and a green dot for 'Enterprise Funds'. The pie chart shows a large blue slice for 'General Fund \$99,328,894 (60.5%)' and a smaller green slice. The bottom of the chart has a date selector for 'August 2015 Actual' with navigation arrows. The left sidebar contains navigation options: 'Annual Budget', 'Current Year', 'Filters', 'Views', 'SHOW Expenses', 'BROKEN DOWN BY Funds', 'FILTERED BY All', 'Funds', 'Departments', 'Community Service', 'Amount Type', 'Expense Type', and 'DOCUMENTS 2014 Comprehensive Annual Financial Report (CAFR)'.